
INTEROFFICE MEMORANDUM

TO: PATTERSON TOWN BOARD
FROM: ASSESSOR'S OFFICE
SUBJECT: REVISION PUTNAM LAKE PARK DISTRICT PETITION VALIDATION ANALYSIS
DATE: 12/14/2011
CC: TOWN ATTORNEY, TOWN PLANNER, FILE RECORD



The Assessor's Office has revisited the review process in regards to the petition for creation of the Putnam Lake Park District as submitted to the Patterson Town Board under cover letter dated August 23, 2011. As discovered by the Town Planner, there was a discrepancy in the file submitted in email to our office and the listed 13 maps of Putnam Lake as identified on the petition.

As per the direction given, a new work product was created containing properties only pertaining to the 13 maps described in written word on the petition. The work product began with the digital map created by the Town Planner, as per the original recorded maps of Putnam Lake. The image file was then sent on to SDG where the map overlay was used to generate a master listing of tax map numbers pertaining to the specific properties. Upon receipt of the master file, duplicates were removed and the file was then sent back to the Town Planner to edit the listed properties as they directly correlate to the written description of the maps described on the petition. Upon receipt of the revised version from the Town Planner, the owner and resident signatures previously tallied by the Town Clerk were compared to the new work file. **The revised 12/12/11 final calculations for percentage qualifiers are now derived from the above mentioned revised file.**

At no time was the electronic file originally submitted by Dede Lifgren referenced for these modifications as it was for the previous calculation. Also, the file described does NOT represent what would potentially be the entire Putnam Lake District, but rather a file that was created specific to the written language of the petition where the actual maps were listed. The most current calculation will replace that which was generated and stated on 11/16/11 in a memo directed to the Town Board of Patterson.

The Assessor's Office has determined that the Petition for creation of the Putnam Lake Park District as submitted to the Patterson Town Board under cover letter dated August 23, 2011 has been signed by the owners of property aggregating at least one-half of the assessed valuation of all the taxable real property of said proposed district as shown upon the latest completed Assessment Roll of the Town of Patterson, and including resident owners in said proposed district owning taxable real property aggregating at least one-half of the assessed valuation of all the taxable real property of said proposed district owned by resident owners, according to the latest completed Assessment Roll.

Thank you,