

REPORT ON THE CREATION
of the
PUTNAM LAKE PARK DISTRICT



Prepared by the Patterson Planning Department
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EXECUTIVE SUMMARY

On August 23, 2011, the Town Clerk of the Town of Patterson received a petition, submitted by the residents of the Putnam Lake area. The petition requested the creation of a Park District for the 13 maps comprising the Putnam Lake Subdivision filed in 1931 (see Appendix A).

The Petition stated that the expressed purpose for the creation of the Park District is to “manage, maintain, and improve the proposed park district property herein described, and to make necessary improvements to the lake water for the use, convenience, and enjoyment of the residents of such park district”. The Petition also stated that the facilities of the Park District will be for the exclusive use of the Putnam Lake residents. The facilities of the Park District, and the parklands described in the petition, were the lands and facilities currently owned by the Putnam Lake Community Council (PLCC). As stated in the Petition:

“The property to be acquired for the benefit of the district includes the real property presently owned by the Putnam Lake Community Council, Inc. generally located along the perimeter of the body of water referred to as Putnam Lake, and the property referred to as Memorial Field.”

The Petition also provided that the yearly cost to properties within said district shall not exceed \$.47 per \$1,000.00 assessed value. Assuming all the properties in the Park District combined have a total assessed value of 277,991,287, the annual revenue raised by property taxes that would be available to fund the Park District would be \$130,655.90.

On November 16, 2011, the Assessor for the Town of Patterson certified the Park District petition as meeting the minimum necessary statutory thresholds. The Town Board is now required by law to hold a public hearing to determine whether a park district should be created for the properties identified as being within the proposed boundaries of the District. This Report has been developed to provide the Town Board with additional information upon which to evaluate the appropriateness of creating a park district for the Putnam Lake area.

Creation of a park district for the Putnam Lake community has been driven primarily by the Committee to create a Putnam Lake Park District [hereinafter the “Committee”]. Prior to circulating the petition for creation of a park district, the Committee held three informational meetings. During those meetings, in information taken from their website, and in documents provided to the Town separately from the petition, the Committee set out a program which described their intentions for the Park District which included a five year plan for operation of beach areas, management of the parklands and funding for a lake study (See Appendix C). Those documents have provided the basis for much of this Report, which describes in greater detail the “park” property which is presently owned by the PLCC, builds upon the details of the proposed operation of a Putnam Lake Park District and discusses a potential budget for Year 1 of the District.

There are several challenges that the Town faces in forming a park district for the Putnam Lake area.

The petition identified 13 maps from the original Putnam Lake Subdivision. The individual lots that were shown on these 13 maps are the lots that are to be included in the proposed district. There are

several properties, described in Section 3, below, that are located within the boundaries of the District and which would be benefitted by the creation of a park district. However, these properties were not lots shown on the 13 maps identified in the petition, and, therefore, are not presently part of the District. With three exceptions, these lots were also part of the Putnam Lake Subdivision, and have deeded lake rights. There are also two properties that have been included within the boundaries of the proposed District described by the petition, but which do not appear to be benefitted and should be removed from the District.

Should the Town Board approve creation of the Park District, the next step would be to acquire the lands currently owned by the Putnam Lake Community Council. Little to no discussion has occurred to date on how, or under what conditions, that will occur. Should the Town and the Putnam Lake Community Council (PLCC) fail to reach an agreement for transfer of ownership of the PLCC property, then an eminent domain proceeding may need to be initiated. The expense of an eminent domain proceeding would add considerably to the costs of a Park District, and potentially could affect what proposed or additional programs or work could be pursued.

The Town Board will need to amend the Patterson Town Code Chapter 115, "Parks" and create a new Park Advisory Commission.

The Town will need to inventory and assess the existing equipment, condition of the facilities and other assets, if any, and determine what equipment or improvements will need to be financed for the District. A preliminary evaluation of the beaches has been completed as part of this Report. However, a more detailed evaluation of the beaches, equipment and other assets will need to be completed after the District has been formed. Absent any inventory or agreement with the PLCC, the conservative approach taken by this Report, and the associated budget, assumes that the Park District will need to provide all new equipment.

The PLCC presently owns a parcel of land located in the State of Connecticut. Should the Park District be approved, and the assets of the PLCC be transferred to the Town of Patterson, will this include the lands in the State of Connecticut, and if not what will be the final disposition of these lands?

The budget proposed by the Committee laid out an aggressive 5 year plan for improvements to the "parklands" surrounding Putnam Lake. The plan proposed to improve the parklands to create more managed, park-like setting. The plan also included the addition of park benches, tables, trash containers and a walking trail. This Report includes a more descriptive budget for review by the Town Board and the public, and modifies the Plan proposed by the Committee in order to stay within the revenue that potentially will be generated by the District. The basic program to operate the beaches and improve the parklands remains intact. However, some of the improvements such as park benches and other amenities may need to be completed over a longer period of time.

1.0 Steps for the Creation of a Park District

Town Law, Article 12 provides that upon receipt of a petition, the Town Board may create a special improvement district to provide park facilities to residents within a defined area (i.e., a park district). To initiate the process, a petition must be presented to the Town Clerk which has been signed by the residents that own property within the proposed district. More specifically, the petition must be signed by:

- owners of taxable real property situated in the proposed district or extension thereof, owning in the aggregate at least one-half of the assessed valuation of all the taxable real property of the proposed district, as shown upon the latest completed assessment-roll of said town; and also
- resident owners owning taxable real property aggregating at least one-half of the assessed valuation of all the taxable real property of the proposed district owned by resident owners, according to the latest completed assessment-roll.

Once the petition has been certified by the Town Clerk and the Town Assessor, the Town Board must schedule a public hearing on whether to proceed with the creation of the park district. After the public hearing is held, in order for the Town Board to find that it is appropriate to create the district, they must affirmatively determine that:

- a. the petition is signed, and acknowledged or proved, or authenticated, as required by law and is otherwise sufficient;
- b. that all the property and property owners within the proposed district or extension are benefitted thereby;
- c. that all the property and property owners benefitted are included within the limits of the proposed district or extension;
- d. that it is in the public interest to create the special improvement district.

Should the Town Board determine that the petition has been signed and acknowledged, as required by law, that it is otherwise sufficient, and that it is in the public interest to create the park district, but finds that “b” and “c” above have not been satisfied, the Town Board must make the necessary changes to the boundaries of the proposed district, or the list of properties that will be included, and hold a second public hearing not less than fifteen nor more than twenty-five days after the initial determination was made.

1.1 Verification of Petition

On August 23, 2011, a petition was submitted to the Town Clerk requesting that the Town Board create the Park District. On October 12, 2011, the Town Clerk certified 876 signatures on the petition. On November 16, 2011, the Town Assessor determined that “the Petition has been signed by the owners of property aggregating

at least one-half of the assessed valuation of all the taxable real property of said proposed district as shown upon the latest completed Assessment Roll of the Town of Patterson, and including resident owners in said proposed district owning taxable real property aggregating at least one-half of the assessed valuation of all the taxable real property of said proposed district owned by resident owners, according to the latest completed Assessment Roll.” Subsequent to the November 16, 2011 memo, the Assessor revisited the process that had been used to verify the petition. On December 12, 2011 a second memo was issued by the Patterson Town Assessor again finding that the “Petition for the creation of the Putnam Lake Park District as submitted to the Patterson Town Board under cover letter dated August 23, 2011 has been signed by the owners of property aggregating at least one-half of the assessed valuation of all the taxable real property of said proposed district as shown upon the latest completed Assessment Roll of the Town of Patterson, and including resident owners in said proposed district owning taxable real property aggregating at least one-half of the assessed valuation of all the taxable real property of said proposed district owned by resident owners, according to the latest completed Assessment Roll”.

2.0 Background

2.1 History of Putnam Lake

The Putnam Lake Subdivision was privately developed by the Times-Mirror Holding Company in the early nineteen-thirties. The Subdivision is shown on 19 subdivision plats filed with the Putnam County Clerk and the New Fairfield County Clerk. Three of the plats show lots that are predominantly in the State of Connecticut (the 9th, 11th Section A and 11th Section B Maps of Putnam Lake). In addition, Map 149I and Map 149K are nearly identical, both showing Map B of the Putnam Lake Subdivision.

With the filing of the Putnam Lake Subdivision maps, several parcels were created for the public benefit, including the Parklands which run around the perimeter of the Lake, Memorial Ballfield, the Clubhouse and a lot along Mohawk Trail. In order to provide for operation and maintenance of the lands held in common, on August 6, 1937, the Putnam Lake Community Council, Inc., a domestic Not-for-Profit Corporation, was created and received title to the common lands on April 29, 1940. The Putnam Lake Community Council (PLCC) is a 501c not-for-profit membership organization funded through its membership. The PLCC currently owns and maintains, for the benefit of its members, five beaches, a ballfield, the “parklands” surrounding the lake, and a boathouse. In 2011, membership dues were \$190.00 per family or household, with a 50% discounted rate for senior citizens. While expenses for the operation of the PLCC lands are paid for by the PLCC membership dues, management of the organization, and much of the work on the beaches and parklands, are performed by volunteers.

2.2 PLCC Assets and Real Property

2.2.1 Beaches

The PLCC has historically operated the five beaches at various locations around the Lake, which are listed below. Over the years use of the five beach areas as “active” beach areas has declined so that presently only Warren Beach and Jackson Beach are actively used for swimming. The remaining beach areas are used by PLCC members for picnicking and for accessing, viewing and enjoying the Lake.

a. Warren Beach

Located along Waterford Road. Waterford Road is a one-way loop off of Haviland Drive. Warren Beach has approximately 210' of frontage on the Lake, but only about 110' of that frontage is a sandy beach. The park area varies in width with an average of 60'. This is one of the two beaches still actively operated by the PLCC. The other beach is Jackson Beach. This beach area includes approximately 120' of floating dock which extends into the water and a separate individual float. There are two picnic tables and a charcoal grill at the beach area. On the south end, along the water, there are two 35' high willows which require pruning. A six foot chain link fence in good condition surrounds the beach area. The southwesterly section of the chainlink fence is covered in vines. These vines should be removed, as should the brush and other debris that has been placed on the south side of the fence. It does not appear that Warren Beach, or any of the five beaches, meet the ADA requirements for accessibility.

b. Jackson Beach

Jackson Beach is located along Lakeshore Drive, on the easterly side of the Lake at the northwesterly end of Jackson Road, and is one of the two beaches currently in operation. The area is approximately 65' by 104'. The initial 37' from the water's edge is beach sand, although the beach area is severely eroded with large rills developed by runoff from Lakeshore Drive. Drainage improvements to address runoff in this area were constructed by the Town in 2007, but they appear to be insufficient to address the volume of runoff which is apparently coming from Connecticut down Jackson Road. Improvements at the beach area consist of a charcoal grill, a picnic table and a concrete pad for a “port-a-san”. The Beach has an individual float set approximately 45' from the shoreline. The beach is bordered by trees on the north and the south. The trees to the north contain several broken or dead branches which require removal. An American Red Maple on the south side of the beach should be removed.

c. Interlaken Beach

Located along Lakeshore Drive on the westerly side of the Lake between Interlaken Road and Marshall Road. The park area is approximately 28' by 140', with 60' of sandy beach area on the northerly end of the park area. As with the other beach areas, Interlaken Beach is encircled by a 6' chainlink fence. On the north end of the park area, outside of the fence is a large willow, with branches hanging in the water. This willow requires pruning. Along the water's edge on the southerly end of the park area ornamental grasses have been planted as a deterrent to geese. Along the sandy beach area the beach drops off 6" to a foot to the lake bottom. Prior to this beach area being re-opened this difference in grade should be addressed. Along the western fence, north of the gate there is a declining locust and a declining mulberry that should be removed. South of the gate is a second locust that should be removed. There is a three foot high willow stump that should also be cut flush to the ground, and the remaining stump ground down below the ground's surface. Access to the park area is limited. There is no sidewalk along the frontage, and no formal parking area. The stepped entrance to the park area should be reconstructed to provide a safer entrance. "No Parking" signs in front of the park area are faded and should be replaced.

d. Fairfield Beach

Located along Lake Shore Drive on the southerly end of the Lake, opposite Queensbury Road. The Beach is approximately 45' by 161'. There is 65' of beach area, with the remaining parkland used as a grass picnic area. The entrance to Fairfield Beach is on the south side of the fence which runs parallel to Lake Shore Drive, at the east corner. The entrance is somewhat steep for pedestrians, and it would be advisable to move the entrance to the eastern side of the fenced enclosure to provide for a softer grade at the entrance. The beach area is overgrown and would require a major effort to restore, including excavation of the beach area and installation of new beach sand and an underlayment to prevent weeds. In addition, there is a significant drop off at the edge of the water. In the area of the beach the drop-off is 6" to 12", while further to the east along the grass picnic area, the drop-off is much more severe and will require a safety fence. The picnic area contains an outdoor charcoal barbecue grill. The beach has limited parking to the east along Lakeshore Drive. A concrete pad for the placement of a port-a-san is provided just east of the double gates. The park has a large 3-leader American Red Maple overhanging the beach area, and a group of five American Red Maples and one elm at the southeast corner near the entrance. These trees are in relatively good condition. The fence surrounding the beach area is generally

free of vines and weeds, but requires some repair. There is no float or defined swimming area. There are a few large rocks at the water's edge in the northwest corner of the beach area which should be removed, should the beach be returned to active status.

e. Hudson Beach

This beach is located on the northeasterly end of the Lake, along Lake Shore Drive between Hudson Road and Andover Road. Hudson Beach is all lawn, with no formal sandy beach area remaining. Improvements include a permanent bench and a concrete base for a port-a-san. The easterly fence parallels Lake Shore Drive, with no intermediary sidewalk. The entrance into the park area is fairly steep and requires its grade to be softened. There is a double swing gate on the northerly side of the fence enclosure, but one-half of the double swing gate is missing. The main gate also requires repair. The fence is covered in a thick layer of vines, and while this provides privacy to the park, it is also damaging the fence. There is a large Black Cherry within the park proper which has a decayed base and large dead branches. While an important shade tree for the park, it does pose a hazzard.

2.2.2 Parklands

a. 36.-3-11

All of the 5 beaches are located on an approximately 50.37+ acre parcel that runs along most of the perimeter of the Lake. Except for five "beach areas" and the "boathouse", this land has been unmanaged, with trees and undergrowth allowed to develop naturally. Also within this area are a number of prescriptive drainage easements owned by the Town of Patterson. There are also two points of access to the Lake for property owners that enjoy deeded lake rights, but are not PLCC members.

b. Mohawk Trail (25.72-1-4)

An approximately 1.76± acre parcel on the southwestern side of the Mohawk Trail peninsula. The parcel is vacant land, and is not used for active recreational activities, or passive enjoyment.

2.2.3 Ballfield

a. 293 Haviland Drive (25.63-2-48)

A 3.08± acre parcel used by the PLCC as a ballfield, with a 60' base to base field, backstop and bleachers.

2.2.4 Boathouse

The “Boathouse” owned by the PLCC is located on the parklands at the intersection of Lake Shore Drive and Fairfield Drive. The 40' by 40' single story block structure is used for storage. In 2011 the PLCC added a pitched roof to the structure.

2.2.5 Other Assets

At present there is no publicly accessible inventory of PLCC property that might be transferred to a Park District. From past experience, there has been a float at Jackson Beach, and a dock and float at Warren Beach. The PLCC also owns a parcel of land located in the State of Connecticut.

3.0 Petition for District

3.1 Properties included in District Petition

The petition presented to the Town Clerk on August 23, 2011, requested that the Town Board create a park district which included all the lots that are contained on 13 maps of the Putnam Lake Subdivision. Specifically, the petition stated:

“All those parcels or lots of land or portions thereof, lying in the Town of Patterson, County of Putnam, New York, designated and delineated on the following maps filed in Putnam County Clerk’s Office in the dates herein indicated.” The specific maps listed in the Petition are shown in Appendix “A”.

The Putnam Lake Subdivision was created with the filing of 19 individual subdivision maps in the Counties of Putnam and New Fairfield between March 20, 1931 and May 28, 1932 (note that Map 149O was filed September 27, 1951). The subdivision maps divided lands purchased by the Times-Mirror Holding Company in New York and Connecticut into hundreds of small lots that generally measured 20' by 100'. These lots were then sold in blocks of two or more lots to individuals who wished to develop a summer home. Today, there are 1,707 discrete parcels within the 13 maps identified in the District petition.

While the 13 maps listed in the District petition encompass the vast majority of the properties in the New York area that have deeded lake rights and hence would be benefitted, the 13 maps do not include all of the properties that are part of the Putnam Lake Subdivision and potentially have deeded lake rights to the use of Putnam Lake. There are also a few parcels that are contained within the boundaries of the Putnam Lake Subdivision, but were not actually part of the Putnam Lake Subdivision which may be benefitted by the Park District. These parcels are described below.

3.2 Properties excluded from District

As previously noted, there are several parcels in the New York side of the Putnam Lake Subdivision, that are on one or more of the original Putnam Lake Subdivision maps, but are not on any of the Maps listed on the District petition. In addition, there are three lots on the western side of the Lake that were not part of the Putnam Lake Subdivision. These maps and the Roll Section 1 (taxable) parcels are described below.

a. Map 140N - Mohawk Trail

Map 140N showed the Mohawk Trail peninsula being subdivided into lots now represented by the following tax map parcel numbers:

- 25.64-1-52 - 31 Lake Shore Drive
- 25-62-1-54 - 3 Mohawk Trail
- 25.64-1-55 - 5 Mohawk Trail
- 25.64-1-56 - 27 Mohawk Trail
- 25.72-1-3 - 9 Mohawk Trail
- 25.72-1-4 - 10 Mohawk Trail

b. Map 11, Section A

Three of the Putnam Lake Subdivision maps show properties that are almost exclusively in the State of Connecticut. They are the 9th Map of Putnam Lake, the 11th Map of Putnam Lake, Section “B”, and the 11th Map of Putnam Lake, Section “A”. These three maps were not included on the list of maps shown on the District Petition. The first two maps show properties that are wholly in the State of Connecticut. The 11th Map of Putnam Lake, Section “A” included 19 lots in New York that are now represented by the following tax map numbers:

- 36.33-1-28 - 11 Clement Road
- 36-33-1-29 - 3 Bainbridge Road
- 36.33-1-30 - 7 Kingston Road

c. Plum Island [a.k.a. Willow Island]

Plum Island was filed as a separate Subdivision Map on May 24, 1933 as Filed Map No. 155. The property is identified as

- 25.-1-63 - 1 Willow Island.

d. Gates Drive Parcels

In the original Putnam Lake Subdivision maps there were two lots of approximately 3 acres each which were not part of the Putnam Lake Subdivision. These properties were shown on Map A of the Putnam Lake

Subdivision as now, or formerly, owned by the “Child Welfare Camp Association” and “Otilia Amond”. One of these lots was re-subdivided in 2001 into two lots. The three properties are all centrally located in the Putnam Lake Subdivision on the western side of the Lake. However, as these parcels were not part of the Putnam Lake Subdivision, they do not have deeded lake rights. Given their location, the Town Board will need to determine if these properties should be added to the properties benefitted by the District. Their tax map identification numbers are:

- 25.71-1-70 - 60 Gates Drive
- 25.71-1-71 - 62 Gates Drive
- 25.63-1-33.1 - 64 Gates Drive

3.3 Properties included in the District which may not be benefitted.

The District petition indicated the boundaries of the park district as being all the parcels, or portions of the parcels, shown on 13 Subdivision Maps of Putnam Lake. Map B of the Putnam Lake Subdivision (149K), included lots B-1406 through B-14613 with a lot area of approximately 16,000 sq.ft. These lots are located on Hazel Drive, along the westernmost edge of the Putnam Lake Subdivision, and border lands that were outside of the Putnam Lake Subdivision, in particular Tax Map 25.78-1-12. Lots B-1406 through B-14613 CHECK NUMBERS have been merged with Tax Map 25.78-1-12 to create a 8.11+ acre parcel. As the petition provides that a parcel is included in the District if even a portion of the parcel was initially part of the Putnam Lake Subdivision, this lot has been included in the District. However, since the majority of the lot is located outside of the Putnam Lake Subdivision, it would seem appropriate to remove this lot from the district. The Board should note that this lot has no other frontage except for the Hazel Drive frontage. However, the frontage and most of the lot is encumbered by a fairly substantial wetland area.

The second property that the Town Board should consider removing from the Park District is the Putnam Lake Market at 64 Fairfield Drive (Tax Map No. 36.30-1-11). In reviewing the Putnam Lake Subdivision Maps it appears that the portion of the property that contains the building was in the original Putnam Lake Subdivision Maps (149J, Map C), and as such the whole property would be included in the District. However, given the commercial nature of the parcel it is questionable what benefit would be provided to the property by the Park District.

3.4 Cost to the Typical Property

The next step will be for the Town Board to hold a public hearing on the request for the creation of a park district. The “Order”, or resolution that must be adopted by the Town Board for the public hearing must contain the cost of the district to the “typical property”, and if different the “typical one-or two family home”. The “typical property” is defined as the benefitted property having an assessed value that approximates the assessed value of the “mode” of the benefitted properties in the

district that will be required to finance the cost of the proposed improvements. The “mode” of the benefitted properties is the most frequently occurring assessed valuation as shown on the latest completed assessment roll. The assessed valuation of the “mode” of properties in the district is \$2,300 which, at a cost of \$0.47 per \$1000 would have an annual assessment for Park District purposes of \$1.08 (the average assessed value of properties in the district is \$162,854 with an average annual cost of \$76.54). For the Putnam Lake Park District, the “typical property”, *is* different than the “typical one- or two family home” . The most frequently occurring assessed valuation for the typical one- or two family home is \$169,800 with an average annual cost for the park district of \$79.81.

4.0 District Activities and Budget

4.1 Beaches - Warren and Jackson Beaches opened and improved

The Committee’s Plan proposed that for the first two years of operation, the District would annually open two beaches. For this report it was assumed that the District would operate the beaches in a manner similar to how they are currently operated by the PLCC. Beaches would begin operation on Memorial Day weekend. Beaches would be open each weekend for the first three weekends in June, and beginning on the fourth weekend would be open seven days a week through Labor Day weekend. Hours of operation would be:

Memorial Day weekend	-	12:00 p.m. to 6:00 p.m.
June weekends	-	12:00 p.m. to 6:00 p.m.
Summer Hours:		
Weekdays	-	12:00 p.m. to 5:00 p.m.
Saturday	-	12:00 p.m. to 7:00 p.m.
Sunday	-	12:00 p.m. to 6:00 p.m.

The New York State Sanitary Code requires Level IIb Supervision where the “water depth within the designated bathing area is five feet or greater”... State regulations require at least on aquatic supervisory staff person having the required supervision level to be provided for each 50 yards of beach front or fraction thereof. Jackson beach has 34.67 yards of beachfront, requiring a minimum of one Level IIb lifeguard to be on duty while the beach is open. Warren Beach has 36.7 yards of beach front, also requiring a minimum of one Level IIb lifeguard to be on duty while the beach is open. For safety, the budget for the beaches assumes that one senior and one junior life guard would be on duty at each beach during times that the beaches are open.

There is no inventory of the beach equipment that would be available to the Park District to operate the beaches, or an assessment of the condition of any equipment that might be available. For the purpose of this Report it has been assumed that all new equipment, except for the existing docks and floats, would be purchased to begin operation of the Park District beaches.

4.1.1 Lengthening usable beach areas - White Long Island Cowbay

Both Warren Beach and Jackson Beach require additional sand to maintain the existing sandy beach areas. In these areas a new layer of sand, 2 to 4 inches deep, would be added. In addition, the budget proposed by the Park District Committee proposed expanding the beach areas. The sandy beach area of Warren Beach would be extended fifteen feet to the south. For Jackson Beach, 15' to 20' of the grass area between the existing sandy beach and Lake Shore Drive would be removed and replaced with sand. In the areas where the beach area will be expanded, grass and soil would be removed, a geotextile fabric would cover the underlying soil to inhibit weed growth, and an 18" layer of new sand would be laid down.

4.1.2 Port-a-sans

As per the NYS Department of Health requirements, each operating beach would require sanitary facilities. Under the current practice, a portable toilet ("port-a-san") has been provided at each beach during the operating season. There is a concrete pad at each of the five beaches on which the port-a-san may be secured in order to prevent tipping.

4.1.3 Landscape Maintenance

The primary landscaping operation for the beaches would be the weekly mowing and edge trimming of the lawn areas. In addition, twice a year inappropriate woody growth, vines and weeds should be trimmed or removed from the beach areas. Pruning and removal of any dead trees at the beach areas has been included as a separate line item in the Parkland Maintenance section of the budget.

4.1.4 Appropriate Signage

New signage will be needed for each beach. Signs will be required to identify each beach, to notify individuals wishing to use the beach area of the rules and regulations that must be followed, and other information relative to the operation of, and safety at, the beach. Signs will be need for the following:

- Name of beach
- No trespassing
- Hours of operation
- Rules and Regulations
- Number of bathers allowed

Many of the signs erected by the Town are made by Putnam County Facilities. Pricing is based on size of signs.

4.1.5 Permits

Prior to opening the beach areas each year, an annual permit for operation of the beach areas must be obtained from the Putnam County Health Department each year. There is no cost for the permit for municipalities.

4.1.6 Water testing

New York State Sanitary Code requires 2 samples be taken each month that the beach is open to the public and tested for coliform. Samples must be taken and tested by a New York State Certified Lab.

4.1.7 General Maintenance

General Maintenance includes the annual maintenance of the various improvements at the beaches. This category would include repairs and painting to the lifeguard chair, docks, swim floats and other improvements that may be needed.

4.1.8 Beach Trash Removal

Trash will be generated from Warren Beach and Jackson Beach when they are actively used (June through September, or approximately 3 ½ months). We anticipate that the trash will be picked up by the Sanitation Company providing service to the residential homes in the Putnam Lake area. While the trash generated during this period may be of a larger volume than a typical residence, during the remaining 8½ months of the year little to no trash would be generated from these areas. For this reason we have estimated the cost for trash removal from each of the individual beach and ballfield areas as equal to a residential unit, or three residential units in total.

Each beach would require at least one trash container that can either be fixed to a tree, some type of permanent structure, or to the ground.

4.1.9 Lifeguards

Each beach, when open will require lifeguards to be present. NYS DOH State Sanitary Code requires where the water depth is five feet or greater, that for each 50 yards of beach front or fraction thereof, a minimum of 1 lifeguard with a supervisory rating of Level IIb be present. The budget attached to this Report proposes that two lifeguards be present when the beaches are in operation; one senior lifeguard and one junior lifeguard. The lifeguards are considered part-time employees and are therefore not eligible for benefits. Beaches would be open beginning Memorial Day. They would open each weekend for the first three weekends in June, and thereafter remain open seven days a week until the end of Labor Day. The budget estimates that the

total number of hours as 476 per season. Lifeguards would receive the following compensation:

- Junior Lifeguard - \$10.00/hour
- Senior Lifeguard - \$15.00/hour

4.1.10 Equipment and Supplies

The New York State Sanitary Code Subpart 6-2, requires that each beach when in operation provide specific equipment. There is, at present, no inventory describing the quantity or condition of equipment that would accompany a transfer of ownership of the beach areas to the Town. Therefore the budget assumes that all new equipment would be purchased. The following is a list of equipment that must be provided at each beach when open:

- Port-a-sans
- Refuse containers
- First aid kit
- A rescue tube for each lifeguard on duty
- Full Size Spine Board
- Safety Belts for Spine Belt
- Head Immobilizer
- Neck Brace
- Whistle and lanyard
- Sun Umbrella
- Elevated Chair

4.2 Parkland

The “Parklands” is a strip of land that runs around the perimeter of the Lake. The budget for the parklands includes four categories, described below. The Committee’s Budget included several improvements to the Parklands. For Year 1 the Committee’s Budget included:

“Initial removal of dead trees, low brush and vines will begin throughout the parkland. Maintenance personnel and volunteers will work together to improve overall appearance. Walking trail course developed. Garbage receptacles provided....”

In later years additional improvements were proposed including benches, tables, exercise stations, picnic tables and grills. The Report’s budget includes a separate spreadsheet which identified costs for these improvements, as well as playground equipment for the beach areas. However, the cost for these improvements have not been included in the Year 1 budget due to the limited revenue. The Budget also does not contain a cost for providing garbage receptacles or trash removal for any areas

except the beaches and the ballfield.

4.2.1 Electric

The budget includes an amount for electric usage which is assumed is used at the beach and boathouse. In developing this Report insufficient information was available to determine the actual electric usage.

4.2.2 Tree Work

The budget includes funds to begin removing dead trees and begin trimming of the Parkland to present a more attractive landscape. The budget for tree work is limited by the overall revenue generated by the District, and is in addition to any maintenance activities that would be conducted by any potential staff dedicated to the Park District.

4.2.3 Liability insurance

The Town's insurance carrier has estimated that the additional cost to the Town's insurance policy for the Park District would be \$10,000. This includes the parkland, beaches and baseball field.

4.2.4 Maintenance Help

The Committee's Budget proposed the following staffing for the Park District:

- Part time maintenance w/ insurance
- Full time maintenance with insurance
- Adolescent help - 2 @ \$7.50 hr 8 weeks

The annual budget for the Park District Maintenance Staff was set at \$40,800 plus \$1,000 for equipment. Due to limited revenue, this Report's budget, has significantly reduced the Maintenance Staff for the Park District to three part-time employees.

4.2.5 Maintenance equipment

An allowance of \$1,000 has been included in the budget for supplies and equipment.

4.2.6 Miscellaneous Expenses

- a. In the Town's acquisition of the Parklands, a title report will need to be completed, and title insurance obtained.

4.3 Memorial Ballfield

The Committees budget did not include funding for operation and maintenance of the ballfield. The budget accompanying this Report provided a minimal amount for infield maintenance and mowing. It is assumed that the District staff would be responsible for completing any start-up maintenance required to be completed at the beginning of each season.

4.4 Lake Water Quality Study

The Committee's budget for Year 1 included \$25,000 for a "Water Quality Study" of Putnam Lake. Should the Park District be approved, the task of setting the scope of work of the Study would fall to the Town Board and the Park Advisory Committee. It is presumed that the purpose of the Study would be to identify specific measures to improve the quality of the Lake, and/or developing a Lake Management Plan. One of the key elements that should be considered for the future health of the Lake is management of the resident waterfowl population.

5.0 Findings and Conclusions

The Petition presented by the Committee to create a Putnam Lake Park District identified 13 maps in the Putnam Lake Subdivision as encompassing the parcels that would be included in the District. Defining the boundaries of the District in such a manner has omitted several properties that would be benefitted by creation of a district, and included two properties that would not be benefitted by a Park District.

The petition also identified the cost to property owners as \$0.47 per \$1000 of assessed value. Given an estimated total assessed value of all the properties in the proposed District of \$277,991,287, the annual revenue available for operation of the District would be \$130,655.90. Should the Town Board find that the properties described above should be added to, or subtracted from, the properties within the District, and ownership of the PLCC properties are transferred to the Town, the adjusted total assessed value of the District would be \$279,883,887. This would generate from property taxes \$131,454.43.

The Committee to create a Putnam Lake Park District laid out an aggressive plan to operate the beach areas, manage the Parklands, providing additional amenities within these areas, and improving the quality of the Lake. The revenue generated by \$0.47 per \$1,000 appears to be sufficient to implement the basic program proposed by the Committee. However, some of the programs and improvements will need to occur over a much longer period of time than suggested; specifically, the improvements to the Parklands, benches and picnic tables around the Lake and playground equipment. In order to fully implement the Committee's "Putnam Lake Park District Plan" the property tax would need to be increased on the order of \$0.65 per \$1000 of assessed value. This does not take into account any work that may be undertaken by volunteers.

APPENDIX A

Properties included in the Putnam Lake Park District

“All those parcels or lots of lands or portions thereof, lying in the town of Patterson, County of Putnam, New York, designated and delineated on the following maps filed in Putnam county Clerk’s Office in the dates herein indicated”

Putnam Lake Map – Filed 3-20-31 – Map No. 149
2nd Map Putnam Lake – Filed 3-20-31 – Map No. 140A
3rd Map Putnam Lake – Filed 3-20-31 – Map No. 149B
4th Map Putnam Lake – Filed 3-20- 31 –Map No. 149C
5th Map Putnam Lake – Filed 3-20-31 – Map No. 149D
6th Map Putnam Lake – Filed 3-20-31 – Map No. 149E
7th Map Putnam Lake – Filed 3-20-31 – Map No. 149F
8th Map Putnam Lake – Filed 3-20-31 – Map No. 149G
Map A - Putnam Lake – Filed 3-20-31 – Map No. 149H
Map B - Putnam Lake – Filed 3-20-31 – Map No. 149I
Map C - Putnam Lake – Filed 3-20-31 – Map No. 149J
Map B - Putnam Lake – Filed 3-20-31 – Map No. 149K
13th Map Putnam Lake – Filed 3-20-31 – Map No. 149L*

Note “scrivener’s error”: should read “10th Map Putnam Lake-Filed 3-20-31

APPENDIX B

Putnam Lake Subdivision Maps

Map No. 149, "Putnam Lake"
Map No. 149A, "2nd Map - Putnam Lake" - Lots 1466 to 2057
Map No. 149B, "3rd Map Putnam Lake" - Lots 2058 to 2627
Map No. 149C, "4th Map Putnam Lake" - Lots 2628 to 2929
Map No. 149D, "5th Map Putnam Lake" - Lots 2930 to 3221
Map No. 149E, "6th Map - Putnam Lake" - Lots 3222 to 4337
Map No. 149F, "7th Map Putnam Lake" - Lots 4338 to 5681
Map No. 149G, "8th Map Putnam Lake" - Lots 5682 to 7792
Map No. 149H, "Map A - Putnam Lake" - Lots A-1 to A-1337
Map No. 149I, "Map B Putnam Lake Lots B" -1338 to B-2666
Map No. 149J, "Map C - Putnam Lake Lots C" - 2667 to C-3374
Map No. 149K, "Map B Putnam Lake Lot B" -1338 to B-2666
Map No. 149L, "10th Map - Putnam Lake" - Lots 9804 to 10332
Map No. 149M, "Home Guardian Co. of NY"
Map No. 149N, "Map A Putnam Lake Plot A"- Lots 10357 to 10382
Map No. 149O, "11th Map - Putnam Lake - Section A"
"Map of Plum Island at Putnam Lake" Lots Nos. 10333 to 10356 (file map No. 155)
"11th Map of Putnam Lake, Section 'B'" - Lots 10594 to 10669
"9th Map of Putnam Lake" - Lots 8206 to 9062

APPENDIX C

PUTNAM LAKE PARK DISTRICT PLAN

prepared by

COMMITTEE TO CREATE A PUTNAM LAKE PARK DISTRICT

Putnam Lake Park District Plan

Services, Plan and Improvements

Total Assessed Value of the district: \$279,374,900
Total Proposed Budget for the Putnam Lake Park District: \$131,306,203
\$.47/\$1000.00 (Median \$212,000 home = \$99.64)

First Year

Beaches: During the first year planning and initial stages of improvement begin. Two beaches will be available to residents. Warren and Jackson beaches will be improved and enlarged. Usable beach areas will be lengthened. White Long Island Cowboy sand will be spread. Vines and brush removed. Landscaping planted to improve beach appearance. All fences will be removed. Appropriate signs for information installed.

Lake: A lake consulting firm will be hired to study and analyze the water quality in Putnam Lake. Limnologists will be consulted. Assessment will identify what practices should be put into affect to address the weeds and algae problems specific to our lake. A long term lake management plan will be devised and put into practice. Waterfowl plan developed to reduce Canada Goose population. Education provided to protect the overall lake environment.

Parkland: Initial removal of dead trees, low brush and vines will begin throughout the parkland. Maintenance personnel and volunteers will work together to improve overall appearance. Walking trail course developed. Garbage receptacles provided.

Memorial Field will be mowed and maintained. Fields will be available to residents at all times.

Resident education: Design web site as community bulletin board for public notices and community functions. Educational information for leaf removal, septic maintenance, fertilizer use, dumping and parking. Chat board for opinions/suggestions.

- **Warren and Jackson beaches opened and improved**
 - Swim team will initially be available through the Patterson Recreation Dept.
 - Volunteer help to remove fences and clear swimming areas of brush and vines
 - Lengthening usable beach areas -White Long Island Cowboy sand added
 - Portasans
 - Landscaping
 - Appropriate signage
 - Permits
 - Water testing
- **Parkland**
 - Electric
 - Garbage receptacles places throughout park
 - Garbage pick-up
 - Tree work
- **Lifeguards**
 - Lifeguards with insurance

Lifeguard equipment and supplies
Health Department permits
Signs

- **Maintenance**
 - 1 worker 40hr week for 5 summer months
 - Adolescent help 2 @ \$7.50 hr 8 weeks
 - Maintenance equipment
 - Boathouse cleaned
- **Lake**
 - Water quality study
 - Beginning remediation practices
 - Lake Management Plan

Year 2-

- Lake remediation. Possible (although not limited to) sterile grass carp. Carp gate, triploid carp. Evaluation and initial practices put into affect.
- Tree work continues on the parkland to clear dead trees and brush. Vines removed.
- Walking trail begins on perimeter. (Volunteer labor encouraged.)
- Benches will be placed throughout the parkland.
- Picnic areas with tables and grills installed.

Year 3-

- Play areas for small children
- Two seat porch-style swing for seniors
- Exercise stations installed
- Preparation of new beach
- Lifeguard stand.
- Boathouse remodeled (with roof) to improve appearance
- Add: Portasans, signs, lifeguard

Year 4-

- New beach is opened. Clearing, improvements including sand
- Additional lifeguard equipment
- New float
- Cement gaming tables
- Additional benches
- Maintenance worker goes full time

Year 5

- 1 New float
- 1 fishing dock
- Additional play equipment
- Ongoing park improvements
- Assessment of future goals

Putnam Lake Park District

Five Year Strategic Plan

	2011	2012	2013	2014	2015
Beaches					
Warren and Jackson beaches opened and improved					
Lengthening usable beach areas -White Long Island Cowboy	\$6,000	\$1,500	\$2,000	\$3,000	\$2,000
Portasans	\$500	\$500	\$750	\$750	\$750
Landscaping	\$3,000	\$1,000	\$1,000	\$1,000	\$1,000
Appropriate signage	\$2,000	\$400	\$400	\$400	\$400
Permits	\$500	\$500	\$500	\$500	\$500
Add 1 beach				\$3,000	
Water testing	\$600	\$600	\$800	\$800	\$800
Float				\$1,500	\$7,000
Sub-total	\$12,600	\$4,500	\$5,450	\$10,950	\$12,450
Parkland					
Electric	\$500	\$500	\$500	\$500	\$500
Garbage receptacles	\$3,500	\$0			
Garbage pick -up	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
Tree work	\$10,000	\$10,000	\$10,000	\$0	\$0
Liability insurance	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500
Benches, Tables, Excercise Stations, Picnic tables and grills		\$1,500	\$2,000	\$5,000	
Play Area- swings			\$1,500	\$500	\$1,000
Two seat porch style swing for Seniors			\$1,000		
Boathouse- add pitch gable roof and improved apperance			\$20,000		
Floating dock at boathouse					\$2,000
sub-total	\$19,000	\$17,000	\$40,000	\$11,000	\$8,500
Lifeguards					
Lifeguard Payroll	\$30,000	\$30,000	\$30,000	\$45,000	\$45,000
Lifeguard equipment and supplies	\$2,500	\$1,000	\$5,600	\$1,000	\$1,000
sub-total	\$32,500	\$31,000	\$35,600	\$46,000	\$46,000
Maintenance					
Part time maintenance with insurance	\$36,000	\$38,000	\$38,000		
Full time maintenance with insurance				\$52,000	\$52,000
Adolescent help- 2 @ \$7.50 hr 8 weeks	\$4,800	\$4,800	\$4,800	\$4,800	\$4,800
Maintenance equipment	\$1,000	\$2,000	\$2,000	\$2,000	\$2,000
sub-total	\$41,800	\$44,800	\$44,800	\$58,800	\$58,800
Lake					
Water quality study	\$25,000	\$0			
Water remediation		\$33,500	\$5,000	\$4,000	\$5,000
Lake Management Plan					
sub-total	\$25,000	\$33,500	\$5,000	\$4,000	\$5,000
TOTAL BUDGET	\$130,900	\$130,800	\$130,850	\$130,750	\$130,750

APPENDIX D
PROPOSED BUDGET
for the
PUTNAM LAKE PARK DISTRICT

PUTNAM LAKE PARK DISTRICT BUDGET

ANTICIPATED REVENUE			
	Total Assessed Value	Mill Rate	Anticipated Revenue
		per \$1,000	
Original Petition	277,991,287	\$0.47	\$130,655.90
Amended District	279,883,887	\$0.47	\$131,545.43

ESTIMATED EXPENDITURE SUMMARY	
YEAR 1	
Item	Expense
Beach Maintenance	\$23,158.55
Beach Equipment	\$9,373.52
Personnel	\$39,700.00
Parkland Maintenance	\$13,500.00
BallField Maintenance	\$3,384.00
Administration	\$2,475.00
Subtotal	\$91,591.07
15% Contingency	\$13,738.66
Lake Improvements	\$25,000.00
TOTAL	\$130,329.73

PUTNAM LAKE PARK DISTRICT

BEACH MAINTENANCE

Report Sec.	Item	Description	Unit	Quantity	Unit Cost	Total Cost
4.1.1	Sand					
	Warren Beach	White Long Island Cow Bay	Cu. Yds	95	\$54.01	\$5,130.95
	Jackson Beach	White Long Island Cow Bay	Cu. Yds	85	\$54.01	\$4,590.85
	Soil Removal		Cu. Yds	123.61	\$5.00	\$618.05
	Geotextile	Mirafi S-Series	Sq. Yd.	82		\$800.00
	Spring Beach Preparation		LS	1	\$1,000.00	\$1,000.00
	Float Installation and Removal	3 men/ track machine w/ forks	LS	2	\$1,000.00	\$2,000.00
4.1.2	Portasans	1 Handicap w/Service	Each	2	\$162.50	\$325.00
4.1.3	Landscaping	Mowing of lawn areas for 5 beach areas; Gen. Clean-up	LS	5	\$1,300.00	\$6,500.00
4.1.4	Signage/Size:					
	Sign 1 18" x 24"	Name of Beach	Each	2	\$12.35	\$24.70
	Sign 2 24" x 24"	No Trespassing	Each	2	\$15.50	\$31.00
	Sign 3 30" x 30"	Hours of Operation, Number of bathers, Rules and regs.	Each	2	\$23.00	\$46.00
4.1.5	Annual Operation Permit	PCDH Permit	LS	1	\$0.00	\$0.00
4.1.6	Water Quality Sampling	2/month May - Sept.	Each	20	\$35.00	\$700.00
4.1.7	General Maintenance, structures		LS			\$1,000.00
4.1.8	Trash Removal	Annual Cost	LS	2	\$196.00	\$392.00
	Safety Plan		LS			\$0.00
	Log Book		Each			\$0.00
Total						\$23,158.55

PUTNAM LAKE PARK DISTRICT

BEACH EQUIPMENT

Report Sec. 4.1.10

Item	Description	Unit	Quantity	Unit Cost	Total Cost
Float Lines	100 ft Float Line http://www.buy.com/pr/product.aspx?sku=219381024&selleid=11673035	LF	600	\$1.0792	\$647.52
Rope Floats	At Kiefer.com: 3" by 5" Twist floats, 1 float/5 feet	EA	120	\$2.95	\$354.00
Refuse Containers	Park Trash Can 32 gal. with Dome Lid #HD-D003RLLD-BK http://www.homedepot.com/h_d1/N-5yc1v/R-202796358/h_d2/ProductDisplay?langId=-	EA	3	\$449.00	\$1,347.00
Floating Swim Raft	8 x 8 Swim float with gray composite decking boatlifewarehouse.com	EA	2	\$1,285.00	\$2,570.00
First Aid Kit (24 Unit)	Kemp 24 Unit First Aid Kit - #10-705 http://www.swimoutlet.com/product_p/21938.htm	EA	2	\$36.40	\$72.80
Rescue tube or torpedo buoy	50" Standard Rescue Tube - #100 http://www.thelifeguardstore.com/productcart/pc/viewPrd.asp?idproduct=47&idcategory=1066	EA	4	\$38.95	\$155.80
Rescue Board or lifeboat	Paddlebuoy Classic Rescue Board - #30092 http://www.swimoutlet.com/product_p/30092.htm	EA	2	\$229.95	\$459.90
Full size spine board	CJ Plastic Rescue 6 Backboard #CJ6 http://www.thelifeguardstore.com/productcart/pc/viewPrd.asp?idproduct=4344&idcategory=1090	EA	2	\$350.00	\$700.00
Safety belts for spine board	Pro-lite best straps #700BS http://www.thelifeguardstore.com/productcart/pc/viewPrd.asp?idproduct=3264&idcategory=1088	EA	2	\$89.50	\$179.00
Head Immobilizer	Universal head immobilizer #865 http://www.thelifeguardstore.com/productcart/pc/viewPrd.asp?idproduct=2050&idcategory=1087	EA	2	\$65.00	\$130.00

PUTNAM LAKE PARK DISTRICT

BEACH EQUIPMENT

Report Sec. 4.1.10

Item	Description	Unit	Quantity	Unit Cost	Total Cost
Neck Brace	AMBU Perfit Extrication Cervical Collars (6 Sizes) #2820 http://www.thelifeguardstore.com/productcart/pc/viewPrd.asp?idproduct=928&idcategory=1089	EA	2	\$8.00	\$16.00
Whistle	Acme Thunderer Whistle #60.5 http://www.thelifeguardstore.com/productcart/pc/viewPrd.asp?idproduct=1307&idcategory=0	EA	10	\$4.95	\$49.50
Whistle Lanyard	Nylon Whistle Lanyard http://www.thelifeguardstore.com/productcart/pc/viewPrd.asp?idproduct=265	EA	10	\$0.70	\$7.00
Sun Umbrella	Lifeguard Umbrella http://www.thelifeguardstore.com/productcart/pc/viewPrd.asp?idproduct=17455&idcategory=0	EA	2	\$119.50	\$239.00
Elevated lifeguard chair	http://www.brockent.com/prod/Lifeguard-Stands/Pool-Accessories_305/40--LIFEGUARD-	EA	2	\$1,083.00	\$2,166.00
Phone Service	Prepaid Cell Phone + monthly minutes	EA	4	\$70.00	\$280.00
TOTAL					\$9,373.52

PUTNAM LAKE PARK DISTRICT

PERSONNEL

Potential Beach Hours						
		Hours/ Season		Hours/ Season		Hours/ Season
Memorial Day Weekend: (Sat. Sun. and Mon.)	12 p.m. to 6 p.m.	18				
Weekend Days in June	12 p.m. to 6 p.m.	60				
July & August	Week Days:		Saturdays (11):		Sundays (11):	
10 Weeks & 3 days	12 p.m. to 5 p.m.	255	12 p.m. to 7 p.m.	77	12 p.m. to 6 p.m.	66
Total Hours of Operation						476
Warren Beach	Jackson Beach					
Approx. 36.7 yds.	Approx. 33.3 yds					
Requires 2 Lifeguards	Requires 2 Lifeguards					
Report Sec. 4.1.9: Lifeguards						
Required Beach Supervision¹	Rate		Total Hours/Lifeguard		Approx. Summer Salary	
Senior Lifeguard	\$15.00/hour		476		\$14,280.00	
Junior Lifeguard	\$10.00/hour		476		\$9,520.00	
Total Beach Supervision					\$23,800.00	
¹ NYS DOH Requirement: One aquatic supervisory Staff person for each 50 yards of beach front or fraction thereof.						
General Maintenance						
Class	Rate		Hours		Approx. Summer Salary	
Laborer, Senior	\$15.00		780		\$11,700.00	
Laborer, Junior	\$7.50		280		\$2,100.00	
Laborer, Junior	\$7.50		280		\$2,100.00	
Total Maintenance					\$15,900.00	
Total Personnel					\$39,700.00	

PUTNAM LAKE PARK DISTRICT
PARKLAND MAINTENANCE

Report Sec.	Item	Description	Total Cost
4.2.1	Electric		\$500.00
4.2.2	Tree Work		\$2,000.00
4.2.3	Liability Insurance		\$10,000.00
4.2.5	Supplies and Equipment		\$1,000.00
4.2.6	Title Report and Insurance		\$500.00
Subtotal			\$13,500.00

PUTNAM LAKE PARK DISTRICT

PARKLAND EQUIPMENT

Report Sec.	Item	Description	Quantity	Unit Cost	Total Cost
	Benches, Tables, Exercise Equipment	6' table, two attached 6' seats, rounded corners 1 1/2" #9 Expanded Metal, Two 2 3/8' Legs, portable	2	\$689.00	\$1,378.00
	Play Area - Swings	2 Seat, 2 leg Swingset, 8' High, 2 3/8" Legs & Top Rail. 208 lbs. *IPEMA Certified	2	1,168.00	\$2,336.00
	Two seat porch style swing for Seniors	4' Bench with Contoured Back & Arms, Expanded Metal, Inground Mount From APARK.com	2	\$1,030.00	\$2,060.00
	Floating Dock at boathouse	Modular Polyethylene Floating Boat Dock - (3) 4 x 10 Sections From boatliftanddock.com	1	\$989.00	\$989.00
Total					\$6,763.00

PUTNAM LAKE PARK DISTRICT
BALLFIELD MAINTENANCE

Report Sec.	Item	Description	Units	Quantity	Unit Cost	Total Cost
	Trash Removal	Annual Cost	LS	1	\$196.00	\$196.00
	Mowing		LS	1	\$1,840.00	\$1,840.00
	Field Preparation:					
	Infield Clay		Ton	6	\$58.00	\$348.00
	General Repairs					\$1,000.00
Total						\$3,384.00