

PATTERSON TOWN BOARD
ORGANIZATIONAL MEETING
PATTERSON TOWN HALL
1142 ROUTE 311
PATTERSON, NEW YORK 12563
JANUARY 7, 2015

MINUTES

PRESENT: MICHAEL GRIFFIN, SUPERVISOR
CHARLES W. COOK, DEPUTY SUPERVISOR
PETER DANDREANO, COUNCILMAN
SHAWN ROGAN, COUNCILMAN
ANTOINETTE KOPECK, TOWN CLERK
DONALD ROSSI, TOWN COUNSEL

ABSENT: KEVIN BURNS, COUNCILMAN

Salute to the Flag & Roll Call

Supervisor Griffin called the Patterson Town Organizational meeting to order at 7:00 p.m. with 5 in attendance.

MICHAEL GRIFFIN:

1. Appoint Town Prosecutor for 2015.

Mr. Griffin made a motion to appoint LAURA ROBERTS as Town Prosecutor for the 2015 year.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

2. Appoint Town Attorney for 2015.

Mr. Griffin made a motion to appoint HOGAN & ROSSI as Town Attorney for the 2015 year.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

3. Appoint Town Engineer for 2015.

Mr. Griffin made a motion to appoint RONALD GAINER as Town Engineer for the 2015 year.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

4. Authorize Supervisor to sign Professional Services Contracts.

Mr. Griffin made a motion to authorize MICHAEL GRIFFIN, Supervisor to sign Professional Services Contracts.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

5. Empower Supervisor to Invest Town Funds.

Mr. Griffin made a motion to Empower MICHAEL GRIFFIN, Supervisor to Invest Town Funds.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

6. Set Salaries for Town Officials and Employees as per the final 2015 Budget.

Mr. Griffin made a motion to Set Salaries for Town Officials and Employees as per the final 2015 Budget.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

7. Designate dates for monthly Town Board meetings as per attached schedule.

Mr. Griffin made a motion to designate dates for monthly Town Board meetings as per attached schedule.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

8. Designate Official Newspaper.

Mr. Griffin made a motion to designate the PUTNAM COUNTY COURIER as the Official Newspaper.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

9. Designate Official Depositories for all Departments/All Accounts for 2015.

Mr. Griffin made a motion to designate Official Depositories for all Departments/All Accounts for 2015 as J.P. Morgan Chase, Putnam County National Bank and Mahopac National Bank.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

10. Approve Bonds for Officials for 2015.

Mr. Griffin made a motion to approve Bonds for Officials for 2015.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

11. Town Employees to be paid on Bi-Weekly basis as per the 2015 Budget.

Mr. Griffin made a motion for the Town Employees to be paid on Bi-Weekly basis as per the 2015 Budget.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

12. Set Mileage allowance at \$.57 per mile for mileage expenditure for Town Officials traveling to official schools and other official Town business.

Mr. Griffin made a motion to set mileage allowance at the IRS rate for 2015 at \$.57 per mile for mileage expenditure for Town Officials traveling to official schools and other official Town business.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

13. Approval of Highway Item #1 agreement between the Town Board and the Highway Superintendent in the amount of \$3,068,290.00 for the period of January 1, 2015 to December 31, 2015.

Mr. Griffin made a motion for the approval of Highway Item #1 agreement between the Town Board and the Highway Superintendent in the amount of \$3,068,290.00 for the period of January 1, 2015 to December 31, 2015.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

14. Authorize payment by Supervisor in advance of audit of postage and utilities in accordance with Section 119 of Town Law.

Mr. Griffin made a motion to authorize payment by Supervisor in advance of audit of postage and utilities in accordance with Section 119 of Town Law.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

15. Appoint Town Clerk Marriage Officer for 2015.

Mr. Griffin made a motion to appoint Town Clerk, ANTOINETTE KOPECK as the Marriage Officer for 2015.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

16. Appoint H. Ted Baumann Park Caretaker for one-year term.

Mr. Griffin made a motion to appoint JANEDA GRADY as Caretaker for H. Ted Baumann Park for one-year term.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

17. Appoint Town Comptroller for 2015.

Mr. Griffin made a motion to appoint PATRICIA BROOKS as Town Comptroller for 2015.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

CHARLES COOK:

18. Town Justices appoint Justice Clerks.

Mr. Cook made a motion on behalf of the Town Justices to appoint TAMMY SMITH AND BRITTANY LOWE as Justice Clerks.

19. Appoint Court Officers.

Mr. Cook made a motion to appoint Court Officers, RICHARD VEAZ, MICHAEL TOZZI and BRIAN LONG.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

20. Appoint Part-time Clerks to the Justice Court.

Mr. Cook made a motion to appoint Part-time Clerks to the Justice Court KATHRYN RAINES.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

21. Authorize Town Justices to employ Translator when deemed necessary.

Mr. Cook made a motion to authorize Town Justices to employ Translator when deemed necessary.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

22. Authorize Town Justices to employ Court Stenographer when deemed necessary.

Mr. Cook made a motion to authorize Town Justices to employ COURT STENOGRAPHER when deemed necessary.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

23. Appoint Patterson Park Caretaker for one-year term.

Mr. Cook made a motion to appoint Patterson Park Caretaker, BRIAN BURDICK for one-year term.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

24. Appoint one Veterans' Park Advisory Board Member for a seven-year term.

Mr. Cook made motion to appoint BRIAN CALLAHAN to the Veterans' Park Advisory Board for a

seven-year term.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

25. Appoint one Veterans' Park Advisory Board Member to fill an unexpired term.

Mr. Cook made motion to appoint JOSEPH DOWNEY to the Veterans' Park Advisory Board for an unexpired term.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

26. Appoint Chairperson to the Veterans' Park Advisory Board for 2015.

Mr. Cook made a motion to appoint CARI WEIZENECKER as the CHAIRPERSON to the Veterans' Park Advisory Board Member for 2015.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

27. Appoint Secretary to Veterans' Park Advisory Board for a one-year term.

Mr. Cook made a motion to appoint LOIS MAASS Secretary to Veterans' Park Advisory Board for a one-year term.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

28. Appoint one member to the Putnam Lake Advisory Board for a seven-year term.

Mr. Cook made motion to appoint TOM DOUGLAS to the Putnam Lake Advisory Board for a seven-year term.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

29. Appoint Chairperson to the Putnam Lake Park Advisory Board for 2015.

Mr. Cook made a motion to appoint HANK EARLE Chairperson to the Putnam Lake Park Advisory Board for 2015.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

30. Appoint five members to Safety Committee for a one-year term.

Mr. Cook made a motion to appoint five members to the Safety Committee for a one-year term:

SUSAN BROWN
PETER DANDREANO
PAUL FAVA
MARGAUX MILLER
SHAWN ROGAN

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

31. Appoint Chairperson to Safety Committee for 2015.

Mr. Cook made a motion to appoint SUSAN BROWN as the Chairperson to the Safety Committee for 2015.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

32. Highway Superintendent appoints Confidential Secretary.

Mr. Cook made a motion on behalf of the Highway Superintendent Russell Goff, appointing

MARGAUX MILLER as his Confidential Secretary.

PETER DANDREANO:

33. Town Clerk appoints Deputy Town Clerk.

Mr. Dandreano stated Town Clerk will appoint the Deputy Town Clerk and Deputy Registrar of Vital Statistics.

Ms. Antoinette Kopeck appoints EILEEN CORBLEY Deputy Town Clerk and Deputy Registrar of Vital Statistics.

34. Appoint one member to the Zoning Board of Appeals for a five-year term.

Mr. Dandreano made a motion to appoint MARY BODOR to the Zoning Board of appeals for a five-year term.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

35. Appoint Chairperson to Zoning Board of Appeals for 2015.

Mr. Dandreano made a motion to appoint LARS OLENIUS Chairperson to the Zoning Board of Appeals for 2015.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

36. Appoint Fire Code Enforcement Officer for one-year term.

Mr. Dandreano made a motion to appoint DAVID RAINES Fire Code Enforcement Officer for one-year term.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

37. Appoint Environmental Parks Caretaker for a one-year term.

Mr. Dandreano made a motion to approve RICHARD SARACELLI Environmental Parks Caretaker for a one-year term.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

38. Appoint Deputy ECI for a one-year term.

Mr. Dandreano made a motion to appoint RICHARD WILLIAMS Deputy ECI for a one-year term.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

39. Appoint one member to Ethics Board for a three-year term.

Mr. Dandreano made a motion to appoint ROBERT GENTILE to the Ethics Board for a three-year term.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

40. Appoint Chairperson to Ethics Board for 2015.

Mr. Dandreano made a motion to appoint DONALD FERRARO as Chairperson to the Ethics Board for 2015.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

41. Appoint one member to Planning Board for a five-year term.

Mr. Dandreano made a motion to appoint THOMAS MCNULTY as a member of the Planning Board for a five-year term.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

42. Appoint Chairperson to Planning Board for 2015.

Mr. Dandreano made a motion to appoint THOMAS MCNULTY as Chairperson to the Planning Board for 2015.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

43. Appoint one member to Board of Assessment Review for a five-year term.

Mr. Dandreano made a motion to appoint CHRISTINA RIZZO to the Board of Assessment Review for a five-year term.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

44. Set stipend for members of B.A.R. as per 2015 Budget.

Mr. Dandreano made a motion to set a stipend for members of the B.A.R. as per the 2015 Budget.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

SHAWN ROGAN:

45. Set hourly rates for part-time clerical and secretarial services from \$10.00 to \$14.00 per hour depending upon length of service and/or experience.

Mr. Rogan made a motion to set hourly rates for part-time clerical and secretarial services from \$10.00 to \$14.00 per hour depending upon length of service and/or experience.

Seconded by Mr. Dandreano. All In Favor: Aye. Carried.

46. Appoint Dog Control Officer for a one-year term.

Mr. Rogan made a motion to appoint Dog Control Officer's for a one-year term ALAN JACKNICK AND MARY MATSON.

Seconded by Mr. Dandreano. All In Favor: Aye. Carried.

47. Appoint Administrator of Garbage Districts #1 & #2 and Recycling Center to a one-year term.

Mr. Rogan made a motion to appoint FRANK FARRELL as Administrator of Garbage Districts #1 & #2 and Recycling Center to a one-year term.

Seconded by Mr. Dandreano. All In Favor: Aye. Carried.

48. Appoint Permit Checker to a one-year term.

Mr. Rogan made a motion to appoint ANTHONY STAVRIDES as Permit Check to a one-year term.

Seconded by Mr. Dandreano. All In Favor: Aye. Carried.

49. Receiver of Taxes appoints Deputy Receiver of Taxes for 2015.

Mary Delaney, Receiver of Taxes made a motion to appoint LORI HOFFMANN as Deputy Receiver of Taxes for 2015.

50. Appoint additional assistant to Receiver of Taxes.

Mr. Rogan made a motion to appoint additional assistant for the Receiver of Taxes LESLIE KRAISKY.

Seconded by Mr. Dandreano. All In Favor: Aye. Carried.

51. Authorize Receiver of Taxes to deposit into interest bearing account for 2015.

Mr. Rogan made a motion to authorize Receiver of Taxes to deposit into interest bearing account for 2015.

Seconded by Mr. Dandreano. All In Favor: Aye. Carried.

52. Town Clerk shall retain from previous year \$100.00 petty cash.

Mr. Rogan made a motion that the Town Clerk shall retain from previous year \$100.00 petty cash.

Seconded by Mr. Dandreano. All In Favor: Aye. Carried.

53. Authorize Town Clerk to use a change bank in the amount of \$100.00.

Mr. Rogan made a motion to authorize Town Clerk to use a change bank in the amount of \$100.00.

Seconded by Mr. Dandreano. All In Favor: Aye. Carried.

54. Authorize Receiver of Taxes to use a change bank in the amount of \$100.00.

Mr. Rogan made a motion to authorize Receiver of Taxes to use a change bank in the amount of \$100.00.

Seconded by Mr. Dandreano. All In Favor: Aye. Carried.

55. Authorize Town Justice King to use a change bank in the amount of \$ 100.00 and a checking account balance in the amount of \$100.00.

Mr. Rogan made a motion to authorize Town Justice King to use a change bank in the amount of \$100.00 and a checking account balance in the amount of \$100.00.

Seconded by Mr. Dandreano. All In Favor: Aye. Carried.

56. Authorize Town Justice Mole' to use a change bank in the amount of \$ 100.00 and a checking account balance in the amount of \$250.00.

Mr. Rogan made a motion to authorize Town Justice Mole' to use a change bank in the amount of \$100.00 and a checking account balance in the amount of \$250.00.

Seconded by Mr. Dandreano. All In Favor: Aye. Carried.

57. Approve petty cash fund of \$300.00 and a change bank in the amount of \$350.00 and a change machine bank of \$300.00 for the Recreation Department.

Mr. Rogan made a motion to approve petty cash fund of \$300.00 and a change bank in the amount of \$350.00 and a change machine bank of \$300.00 for the Recreation Department.

Seconded by Mr. Dandreano. All In Favor: Aye. Carried.

MICHAEL GRIFFIN:

58. Supervisor Appoints Confidential Secretary.

Mr. Griffin, Supervisor appoints Confidential Secretary SUSAN BROWN.

59. Supervisor Appoints Deputy Supervisor.

Mr. Griffin, Supervisor appoints Deputy Supervisor CHARLES COOK.

60. Supervisor appoints the following committees.

Mr. Griffin, Supervisor appoints the following Committees:

Veterans Memorial Park:	Charles Cook	Shawn Rogan
H. Ted Baumann Park:	Peter Dandreano	Kevin Burns
Auditing:	All Board Members	
Planning and Zoning:	Shawn Rogan	Peter Dandreano
Refuse:	Kevin Burns	Charles Cook
Highway:	Charles Cook	Shawn Rogan
Town Property:	Peter Dandreano	Charles Cook
Recreation:	Peter Dandreano	Kevin Burns
Putnam Lake Park District:	Charles Cook	Kevin Burns
Ethics:		

61. Adjournment

Mr. Griffin asked for a motion to adjourn.

Mr. Cook made a motion to adjourn at 7:15 p.m.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.