

PATTERSON TOWN BOARD MEETING
PATTERSON TOWN HALL
1142 ROUTE 311
PATTERSON, NEW YORK 12563
May 6, 2015

MINUTES

PRESENT: MICHAEL GRIFFIN, SUPERVISOR
KEVIN BURNS, COUNCILMAN
CHARLES W. COOK, DEPUTY SUPERVISOR
PETER DANDREANO, COUNCILMAN
SHAWN ROGAN, COUNCILMAN
ANTOINETTE KOPECK, TOWN CLERK
DONALD M. ROSSI, TOWN COUNSEL

Salute to the Flag and Roll Call.

Supervisor Griffin called the Patterson Town Board meeting to order at 7:00 p.m. with 20 in attendance.

Mr. Griffin stated before you sit down, I would like to ask for a moment of silence. We have National Police Week coming up and I also want to remember NYPD Officer Brian Moore, who died in the line of duty this past week. Thank you to all the police officer's who are working and have worked to protect us all of these years.

Mr. Dandreano stated you are welcome.

REPORTS

Mr. Griffin asked the clerk to file the reports as read.

Code Compliance - April
Code Enforcement - None
Dog Control Officer – April
E.C.I.- None
Putnam Lake Fire Dept. - None
Patterson Fire Dept. – First Quarter of 2015
Patterson Recreation Center - April

SUPERVISOR REPORTS

Mr. Cook made a **motion** to approve the Supervisor's Reports for the month of March.

Seconded by Mr. Burns. All In Favor: Aye. Carried.

MINUTES

Mr. Burns made a **motion** to approve the following minutes:

Bid Opening – PLPD Seasonal Lawn Maintenance & Landscaping – April 7, 2015
Bid Opening – Salt Shed for Highway Department – April 30, 2015
Town Board Special Meeting Minutes – March 19, 2015
Town Board Meeting Minutes – March 25, 2015
Town Board Meeting Minutes – April 8, 2015

Seconded by Mr. Cook. All In Favor: Aye. Carried.

AUDIT OF BILLS

Mr. Cook made a **motion** that the Town Board accept Abstract No. 8 as written:

General Fund \$72,228.11, Highway Fund \$69,987.96, Waste Water Treatment Plant \$10,683.75, Patterson Light District \$19.16, Putnam Lake Refuse District #1 \$20,454.55,

Patterson Refuse District #2 \$27,569.19, Deerwood Drainage District \$18.38, Patterson Park District \$720.59, Putnam Lake Park District \$3,047.96, Alpine Water District \$1,342.44, Dorset Hollow Water District \$1,219.67, Trust & Agency \$507.20, Grand Total Abstract \$207,798.96.

Seconded by Mr. Burns. Roll Call Vote: Mr. Burns, yes; Mr. Cook, yes; Mr. Dandreano, yes; Mr. Rogan, yes; Mr. Griffin, yes.

SHAWN ROGAN

DIRECTOR OF CODE ENFORCEMENT'S REQUEST – SPECIAL COUNSEL

Mr. Rogan stated we had some information from our Director of Code's Enforcement relating to site inspections and conversations with the owner and adjoining neighbors for the Triple B BBQ restaurant in Putnam Lake. Our Code Enforcement Officer is asking that we consider appointing Special Counsel, should he need any legal counsel on this matter for the future. He said he believes he is making progress, but certainly some issues may come up that might need Special Counsel.

Mr. Burns stated I think it makes sense. The only question is, how do we structure that. Do we do a scope of services.

Mr. Griffin stated I'm not sure.

Mr. Don Rossi, Town Counsel stated we can check under the provisions of Special Service Contract. It's not anticipated to exceed \$20,000.00. I think that is the cutoff point.

Mr. Burns stated for now, why don't we make it for a sum not to exceed \$5,000.00.

Mr. Burns made a **motion** to approve the Code Enforcement's request to hire Special Counsel in an amount not to exceed \$5,000.00.

Seconded by Mr. Rogan.

Mr. Rossi stated it will still be subject to making the appropriate arrangements with however it might be.

Mr. Dandreano stated do we have to approve each time we would want to use that.

Mr. Burns stated I think we would have to approve it only if it goes over \$5,000.00.

Mr. Griffin stated we have to bring it back when we decide who we want it to be.

All In Favor: Aye.

ZBA RECOMMENDATION – CARPENTER WAIVER OF FEES

Mr. Rogan stated there was a request for a waiver of fees for an application for Scott Carpenter, Case No. 02-15 from the Zoning Board. We have a review and a response from the Zoning Board that says that they unanimously agreed at the April 23, 2015 meeting that the fees submitted for Scott Carpenter's application are fair and justified in its entirety. The Zoning Board is not recommending a waiver of fees.

Mr. Rogan made a **motion** based on the Zoning Board's information and recommendation to not waive those fees in this case.

Seconded by Mr. Dandreano. All In Favor: Aye.

ANNOUNCEMENTS

Mr. Rogan stated Friends of the Great Swamp will be doing a "Paddle for the Great Swamp" on May 16, 2015 with a rain date of May 17, 2015. It is a seven mile half day downstream paddle and starts at the Patterson Environmental Park and ends at Green Chimney's. The registration fee is \$55.00 and you can contact Frogs. The website is www.frogs-ny.webs.com and the number is 914-275-2183.

Patterson Recreation will be having a tag sale on Saturday, May 16, 2015 from 9:00 a.m. to 4:00 p.m.

MICHAEL GRIFFIN

44TH ANNUAL PUTNAM COUNTY 4-H FAIR- SPONSORSHIP

Mr. Griffin stated every year we pick a showmanship trophy for the 44th Annual Putnam County 4-H Fair. What would you like to sponsor this year.

Mr. Griffin made a **motion** to sponsor the trophy for the 4-H Fair for an amount not to exceed \$45.00 in swinemanship.

Seconded by Mr. Rogan. All in Favor: Aye.

TRAVELING VIETNAM WALL – WALL OF HONOR

Mr. Griffin stated in September we will be bringing the Vietnam Wall to the Putnam County Veterans Memorial Park for the third time. This event is in collaboration between the Putnam County Veterans Services Agency and Putnam County Joint Veterans Council. We are in the first year of a three year commemoration of the Vietnam War. They sent us pledge cards to sell for \$1.00 and asking each town and village to create a “Wall of Honor”. Antoinette has graciously agreed to sell them.

MS4 ANNUAL REPORT – SET PUBLIC HEARING

Mr. Griffin stated every year we report to the New York State DEC exactly what progress we made on our compliance with the MS-4 Program. We have two options, gentlemen. We can either have a Public Hearing or we could post it on the website.

Mr. Burns stated the website is fine.

Mr. Cook stated the website is good.

Mr. Griffin stated everyone is okay with posting it on the website.

Town Board members agreed to posting it on the website.

Mr. Griffin stated ok.

Mr. Griffin made a **motion** to add one item to his agenda.

Seconded by Mr. Rogan. All In Favor: Aye.

Mr. Griffin made a **motion** to approve an emergency repair to the Fox Run Water System in an amount of \$6,818.00 to P.F. Beal & Sons.

Seconded by Mr. Cook. All In Favor: Aye.

EXECUTIVE SESSION - LEGAL

Mr. Griffin stated I will defer my Executive Session until the end of the meeting.

KEVIN BURNS

PLPAB REQUEST(S) – LIFEGUARDS/ADDITIONAL SHIPPING CHARGES

Mr. Burns made a **motion** to approve the request from the PLPAB to hire the following lifeguards for the 2015 Summer Season at Warren and Jackson Beach, beginning May 23 and ending on September 7, 2015.

SENIOR HEAD LIFEGUARD/\$16.00 PER HOUR

Tommy Van Doran

HEAD LIFEGUARDS'/\$15.00 PER HOUR

Dylan Antalosky
Ashley Garcia
Monique Lawlor
Jordan Winch

JUNIOR LEVEL 2 GUARDS'/\$10.82 PER HOUR

Katie Dolan
Ann Krupenye
Katarino Poynor
Cassidy Speller

JUNIOR LEVEL 1 GUARDS/\$10.56 PER HOUR

Michael Dominguez Rudolph
Nick Guardo
Daniel Rossi
Brian Gomez

JUNIOR GUARDS'/\$10.25 PER HOUR

Tsubomi Poley
Tim Catalano

SUBSTITUTE LIFEGUARDS'/\$15.00 PER HOUR

Melissa DiCanio
Sara Catalano

Seconded by Mr. Cook. All In Favor: Aye

Mr. Burns stated we previously approved the purchase of lifeguard chairs in the amount of \$1,650.00. They discovered that the shipping charges were not included, so there is an additional fee of \$180.00, \$90.00 per chair.

Mr. Burns made a **motion** to approve the request from the PLPB for an additional \$180.00 for shipping charges.

Seconded by Mr. Cook. All In Favor: Aye.

Mr. Burns made a **motion** to approve the bid from Keegan Construction for red clay mix for a sum not to exceed \$1,955.00 for twenty-three tons at \$85.00 per ton for the field at the ball park. Three bids were obtained.

Seconded by Mr. Cook. All In Favor: Aye.

HIGHWAY SALT SHED – AWARD BID

Mr. Burns made a **motion** to table the Highway Salt Shed Bid until we have a signed contract from DASNY.

Seconded by Mr. Rogan. All In Favor: Aye.

448 LAKE SHORE DRIVE – PARKING ISSUE DISCUSSION

Mr. Burns stated we received a letter from Jaqueline Vesey regarding parking by her single family house at 448 Lake Shore Drive. In order to permit the use of Town property to be used for parking by Ms. Vesey, without fear of penalty, the Town Board would need to enter into a licensing agreement. I would recommend that the license agreement be of a limited duration (10 years), to allow Ms. Vesey time to explore the purchase of the property to the north, to alleviate the parking problem. In preparing the license agreement, the Town should identify what, if any, maintenance will be allowed or is required of the parking area.

Mr. Burns made a **motion** to authorize Town Counsel to do the license agreement and add this to the next agenda.

Seconded by Mr. Dandreano. All In Favor: Aye.

BUDGET TRANSFERS

Mr. Burns made a **motion** to approve Budget Transfers No. 7 through 10.

Budget Transfer No. 7

From:	A.1990.400	Contingency Account	\$(300.00)
To:	A.8810.400 Expense Accounts	Cemeteries Contractual	\$ 300.00

Budget Transfer No. 8

From:	SPL.7110.400	Parks Contractual	\$(290.00)
To:	SPL.1910.400 Expense Accounts	Liability Insurance Contractual	\$ 290.00

Budget Transfer No. 9

Increase:	SPL.0599 Fund Balance	Appropriated Fund Balance	\$1,624.00
Increase:	SPL.2705 Revenue Account	Gifts & Donations – NW Program	\$ 150.00
Increase:	SPL.7110.404 Expense Account	Parks Contractual-NW Program	\$1,774.00

Budget Transfer No. 10

From:	DA.5110.400	General Repairs Contractual	\$(1,000.00)
To:	DA.5142.400 Expense Accounts	Snow Removal Contractual	\$ 1,000.00

Seconded by Mr. Cook. All In Favor: Aye.

Mr. Burns stated I would like to thank the Patterson Fire Department, my father who is in ill health fell again today, no injuries, but we couldn't get him up and we called for a lifted request and the ambulance responded and picked him up and got him into the wheelchair. I would like to highlight how important the ambulance services are in Town and I thank the department for responding.

PETER DANDREANO

37 TAYLOR ROAD – SHED ROW - DISCUSSION

Mr. Dandreano stated I have a memo from the Town Planner, Rich Williams regarding Joseph and Theresa Calcutti on 37 Taylor Road regarding a shed that was placed in the Town right-of-way. It was placed in an area that was used for parking. Mr. Calcutti stated he needs the storage, but cannot locate a shed on his property due to the grade and limited access from the retaining walls. The Highway Department confirmed that the location of the shed will not affect snow removal or highway maintenance. With above ground improvements the Town Board enters into a license agreement. If the Town Board agrees, the Town Attorney will prepare a license agreement for the property owner to sign.

Mr. Dandreano made a **motion** to authorize the Town Attorney to prepare a license agreement.

Mr. Rossi stated Rich is there any variance required for this.

Mr. Williams stated I don't believe so, because the structure itself is completely within the Town right-of-way.

Seconded by Mr. Rogan. All In Favor: Aye.

RECREATION REQUEST(S)

Mr. Dandreano made a **motion** to authorize Matt Chibbaro, Recreation Director's request to purchase 60 Dri-fit staff shirts from the lowest bidder, Steve Dinucci in an amount not to exceed \$608.00

Seconded by Mr. Rogan. All In Favor: Aye.

TOWN JUSTICE'S RECOMMENDATION – PART-TIME CLERK POSITION

Mr. Dandreano stated Judge Mole' has interviewed many applicants and wishes to hire Margaret Flynn for the open position of part-time clerk for the Justice Court.

The budgeted rate is \$16.00 per hour for 17.5 hours per week with a start date of June 1, 2015, pending Town Board's approval.

Mr. Dandreano made a **motion** to approve Margaret Flynn to the part-time position of Clerk for the Justice Office.

Seconded by Mr. Rogan. All In Favor: Aye.

CHARLES COOK

PUTNAM COUNTY YOUTH BUREAU REQUEST – WAIVER OF FEES

Mr. Cook made a **motion** to approve the request from the Putnam County Youth Bureau to use the Recreation Center and waive the \$70.00 fee on May 21, 2015 from 6:00 p.m. to 7:30 p.m. for a pizza dinner followed by gymnasium space for organized games to support the theme of team building and family dynamics. This is a free and confidential program for children age 6 to 14 and their adult caregivers who have a parent or family member suffering from addiction.

Mr. Dandreano stated I think it is a good program for us to contribute \$70.00 to.

Seconded by Burns. All In Favor: Aye.

VETERANS' PAB REQUEST(S) – LIFEGUARD TRAINING/PARK CARETAKER TIME-OFF REQUEST

Mr. Cook made a **motion** to approve the Town paying for the lifeguard training for Cari Weizenecker, Rob Z and Nick Booth in an amount not to exceed \$58.00 each, for a total of \$174.00.

Seconded by Mr. Burns. All In Favor: Aye.

Mr. Cook made a **motion** to approve Mr. Robert Arnold filling in for our park caretaker, Brian Burdick on Wednesday, June 10, 2015 until Sunday June 14, 2015.

Seconded by Mr. Burns. All In Favor: Aye.

Mr. Cook stated we received an email from Brian Benedict who puts on the Militia Show at the Recreation Center. He wanted to compliment the staff, Paul, Maya, Laura, Patti, Matt, and Teddy Erickson who pitched in to help us have a successful event.

OTHER BUSINESS

Mr. Dandreano stated the library invited me to a webinar on Chronic Prevention Safety. During the training, they mentioned it would be a good idea to put a crosswalk out in front of the

library, from the library to the sidewalk in front of the firehouse. We had a pedestrian hit there last year. When the fire department has events, sometimes people use the library and the when the library has events people use the fire house. I will bring this up at the next traffic safety board meeting.

PUBLIC RECOGNITION

Mr. Rich Williams stated just to let you all know, that after months of hard work by Peter Dandreano and myself, Putnam County and therefore the Town of Patterson now has an approved All Hazards Mitigation Plan. That makes us eligible for grants we currently have. I think we have five in and hopefully they will go someplace, including providing additional water supply for the fire department.

Mr. Williams stated Pete, regarding the crosswalk, do you want to contact the DOT and see if we can just put it in.

Mr. Dandreano stated sure, whatever is the quickest way.

Ms. Eleanor Smith, President of the Patterson Fire Department stated I just wanted to remind you about the Memorial Day Parade on May 26th at 1:00 p.m. Can you post it on your sign. We are also having the Relay for Life held on June 6th and 7th. We are trying to combine our rigs, trying to buy one for two. We are getting rid of our old tanker and I know the Highway Department was thinking about buying a water truck, so I made a motion at the last meeting to donate the truck to the Highway Department. We need to know how to do that.

Mr. Griffin stated thank you Eleanor that is very helpful.

EXECUTIVE SESSION PERSONNEL

There being no further business, Mr. Burns made a **motion** to go into Executive Session at 7:30 p.m.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

Mr. Burns made a **motion** to close Executive Session at 8:30 p.m.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

Mr. Griffin called the meeting back to order at 8:30 p.m.

ADJOURNMENT

There being no further business, Mr. Cook made a **motion** to adjourn the Town Board meeting at 8:30 p.m.

Seconded by Mr. Burns. All in favor: Aye. Carried.

Respectfully Submitted,

Antoinette Kopeck, Town Clerk