

PATTERSON TOWN BOARD MEETING
PATTERSON TOWN HALL
1142 ROUTE 311
PATTERSON, NEW YORK 12563
May 11, 2016

MINUTES

PRESENT: RICHARD WILLIAMS, SR., SUPERVISOR
KEVIN BURNS, COUNCILMAN
CHARLES W. COOK, COUNCILMAN
SHAWN ROGAN, COUNCILMAN
ANTOINETTE KOPECK, TOWN CLERK
DONALD M. ROSSI, TOWN COUNSEL

ABSENT: PETER DANDREANO, DEPUTY SUPERVISOR

Salute to the Flag and Roll Call.

Supervisor Williams called the Patterson Town Board meeting to order at 7:00 p.m. with 10 in attendance.

PRESENTATION – NEW YORK RURAL WATER

Mr. Steven Winkley, Source Water Protection Specialist, New York Rural Water Association presented the following:

What are the costs involved with a source water protection plan?

Zero. The New York Rural Water Association (NYRWA) Source Water Protection Program is federally funded and provides my technical assistance at no cost to local communities.

What is involved with a source water protection plan by the New York Rural Water Association (NYRWA)?

1. Passage of a motion or resolution by the Town that states that it wishes to participate in New York Rural Water Association's Source Water Protection Program and will form a planning team to work with New York Rural Water Association. This team will provide information to NYRWA, review maps and drafts, provide direction on recommendations, etc. The team would meet every 2-3 months.
2. Convening of a source water protection workshop that includes designated members of the planning team and others including county and state officials, the public, etc.
3. Compilation by NYRWA of all available groundwater resource data from:
 - Public water system data
 - An online drinking water supply survey
 - NYSDEC Water Well Contractor well database
 - USGS water well database
 - Interviews with local well contractors
 - Published hydrogeologic mapping (bedrock geology, surficial geology, soils, etc.)
 - Site reconnaissance
4. Mapping by NYRWA of the drinking water resources of the Town at a detailed scale (1:24,000) using GIS.
5. Inventorying and mapping of potential sources of contamination and existing land use.
6. Development of strategies to protect and possibly improve local drinking water sources.

What are the expected outcomes of a source water protection plan?

- Better understanding of the nature of groundwater quality and quantity issues in Town.
- Answers to the following questions:
 - Are groundwater quality and/or quantity issues localized or more widespread?
 - What are the possible sources of water quality issues?
 - To what extent are groundwater resources vulnerable to contamination and/or depletion?
 - Are there areas that are favorable for the development of large producing wells?
- Recommendations on how the Town can protect and improve drinking water sources and plan for the future.

How long does it take to complete a source water protection plan?

- Given present workloads, the timeframe for a completed source water protection plan is likely to take 12 to 18 months.

Mr. Williams thanked Mr. Winkley for coming and giving this presentation.

REPORTS

Mr. Cook made a **motion** to approve the reports as read:

Code Compliance - April
Code Enforcement - March, April
Dog Control Officer - April
E.C.I. - None
Patterson Recreation - None
Patterson Fire Dept. - 1st Quarter 2016
Putnam Lake Fire Dept. - None

Seconded by Mr. Burns. All In Favor: Aye. Carried.

SUPERVISOR REPORTS

None

MINUTES

Mr. Rogan made a **motion** to approve the following minutes:

Public Hearing – Fire Departments 2016 Contracts - April 27, 2016

Seconded by Mr. Cook. All In Favor: Aye. Carried.

Mr. Rogan made a **motion** to approve the following minutes:

Town Board Meeting Minutes - April 13, 2016
Town Board Meeting Minutes - April 27, 2016

Seconded by Mr. Cook. All In Favor: Aye. Carried.

AUDIT OF BILLS

Mr. Cook made a **motion** that the Town Board accept Abstract No. 8 as written:

General Fund \$72,253.34, Highway Fund \$35,915.28, Waste Water Treatment Plant \$12,936.21, Patterson Light District \$22.50, Putnam Lake Refuse District #1 \$21,789.96, Patterson Refuse District #2 \$72,007.83, Patterson Park District \$943.95, Putnam Lake Park

District \$2,017.20, Alpine Water District \$337.97, Dorset Hollow Water District \$1,926.12, Trust & Agency \$4,511.90, Grand Total Abstract \$224,662.26.

Seconded by Mr. Burns. All In Favor: Aye. Carried.

PETER DANDREANO

ABSENT

CHARLES COOK

4-H FAIR 2016 SPONSORSHIP

Mr. Cook made a **motion** to approve a sponsorship to the 4-H Fair Spirit Awards for Face Painting, in an amount of \$45.00.

Seconded by Mr. Burns. All In Favor: Aye. Carried.

ROYAL CARTING BOND RELEASE

Mr. Cook introduced the following **Resolution for Release of Bid Bond for Valley 82 Holding Corp., d/b/a Welsh Sanitation Service**:

R-0516-01

WHEREAS, by resolution R-0116-09 dated January 27, 2016, the Patterson Town Board accepted the bid proposal of Valley 82 Holding Corp., d/b/a Welsh Sanitation Service (the "Corporation") to provide refuse disposal via a transfer station for Garbage District No. 2; and

WHEREAS, consistent with the Instructions to Bidders, the Corporation submitted a bid bond (the "Bid Bond") in the amount of \$55,000, or 5% of the bid price, which is to be returned to the Corporation upon the approval and execution of the contract and the posting of a performance bond; and

WHEREAS, on or about the February 26, 2016, a contract was executed by and between the Corporation and the Town and the Corporation submitted a performance bond in the amount of \$211,756.30; and

WHEREAS, in accordance with the bid requirements, the Town Board desires to release the Bid Bond in the amount of \$55,000.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Patterson hereby releases the Bid Bond in the amount of \$55,000 and authorizes and directs the Town Clerk and Town Comptroller to take all actions necessary to effectuate this resolution.

Seconded by Mr. Burns. All In Favor: Aye. Carried.

SHAWN ROGAN

VETERANS' MEMORIAL PD REQUEST(S)

Mr. Rogan made a **motion** to approve the request of the Veterans Memorial Park Advisory Board Chair to rehire the following lifeguards for a maximum of 28 hours per week:

Robert Zaharchuk	Head Lifeguard \$16.32
Nicholas Booth	Lifeguard \$11.25/Head Lifeguard \$15.00
James O'Connell	Lifeguard \$11.25/Head Lifeguard \$15.00
Samuel Callahan	Lifeguard \$11.25
Christopher Ravo	Lifeguard \$11.25
Katherine Leonard	Lifeguard \$10.25
Robert Consentino	Lifeguard \$11.04/Head Lifeguard \$15.00
Michael Vozzella	Lifeguard \$10.50
Matthew Haughney	Lifeguard \$10.50
Hannah Burns	Lifeguard \$10.50

Emma Cassidy Lifeguard \$10.20
Daniel Rossi Lifeguard \$10.77

Seconded by Mr. Cook. All In Favor: Aye. Carried.

Mr. Rogan made a **motion** to approve mulch for the play areas at the Memorial Town Park from Ferris Mulch for 275 yards, in an amount not to exceed \$6,325.00.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

Mr. Rogan made a **motion** to approve the labor to install the mulch at the Memorial Town Park by the Patterson Highway Department, lowest bidder, at sixty-two (62) hours for seven (7) men at \$3,496.08. The other bid was three (3) times that amount for \$11,700.00.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

Mr. Rogan made a **motion** to approve two (2) rolls of filter fabric for the installation for \$750.00.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

Mr. Rogan made a **motion** to approve the purchase of a defibrillator for the park from Cardiac Life in an amount not to exceed \$1,475.75.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

SANITATION DEPARTMENT REQUEST(S)

Mr. Rogan made a **motion** to approve the request of the Sanitation Administrator, Russ Goff, to hire William Peragine, to fill the position vacated by the previous Permit Checker, for 17 hours per week.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

Mr. Rogan stated we want to acknowledge Anthony Stavrides, who has been the Permit Checker for the Town of Patterson Recycling Center for the last twenty (20) plus years. Anthony was diligent in his duties and was there for the residents of Patterson, and we just want to acknowledge his service to the residents. He served the Town well and we wish him very well in his future.

Mr. Rogan made a **motion** to hire a substitute for the Sanitation Department, since they have one man out for a short term. Russ Goff recommends Kevin Proctor at a rate of \$26.98 for three days a week, from 7:00 a.m. to 2:00 p.m.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

RICHARD WILLIAMS

EMPLOYEE HANDBOOK AMENDMENT(S)

Mr. Williams introduced the following **Resolution Approving Revisions to Employee Handbook:**

R-0516-02

WHEREAS, the Town Board of the Town of Patterson adopted an Employee Handbook by resolution on September 7, 2011, which sets forth the Town's personnel policies and practices; and

WHEREAS, certain revisions to the Employee Handbook have been proposed to amend Section 504, entitled "Time Records", Section 607, entitled "Family and Medical Leave Policy", Section 806, entitled "Medical Insurance", and Section 807 entitled "Medical Insurance Buy Out", and a full and complete copy of the proposed amendments is annexed hereto and incorporated herein by reference; and

WHEREAS, the aforementioned revisions have been recommended for adoption by the Town's human resources management consultant, Public Sector HR Consultants LLC; and

WHEREAS, the Town Board wishes to adopt the aforementioned revisions to the Employee Handbook,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Patterson does hereby adopt and approve the annexed amendments to the Employee Handbook; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Patterson hereby authorizes the Supervisor to execute any and all documents and take any other action necessary to give effect to this resolution.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

ANNUAL AUDIT

Mr. Williams introduced the following **Resolution of Acceptance of Audit Report from Office of Comptroller**:

R-0516-03

WHEREAS, the Office of Comptroller has performed a yearly audit of the Town Departments, other than the Town Justice Court and office of Comptroller; and

WHEREAS, Patricia E. Brooks, the Town Comptroller, has submitted an Annual Audit Report (the "Report") and recommendations (the "Recommendations") to the audited Departments dated March 18, 2016, a full and complete copies of which are annexed hereto and hereby made a part hereof ; and

WHEREAS, the Town Board desires to accept the Reports of the Town Comptroller;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Patterson hereby accepts the Report and acknowledges receipt of the Recommendations.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

KEVIN BURNS

VASSO COMPACTOR FABRICATION WORK

Mr. Burns made a **motion** to approve the expenditure of an additional \$2,400.00 for the fabrication work required for the modification of the hopper.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

PUTNAM LAKE PARK DISTRICT REQUEST(S)

Mr. Burns made a **motion** to approve the request from the Putnam Lake Park Advisory Board to hire a lifeguard manager. They have selected Alison Lawlor for \$20.00 per hour for approximately ten hours per week, for an estimated salary of \$2,000.00 for the season.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

Mr. Burns made a **motion** to approve the request from the Putnam Lake Advisory Board to hire the following lifeguards for the 2016 summer season at Warren and Jackson beaches, beginning on May 28, 2016 and ending on September 5, 2016:

Sara Catalano	\$15.00 per hour
Dylan Antalosky	\$15.00 per hour
Ashley Garcia	\$15.00 per hour
Monique Lawlor	\$15.00 per hour
Jordan Winch	\$15.00 per hour
Katie Dolan	\$11.17 per hour

Katarina Poynor	\$11.17 per hour
Cassidy Speller	\$11.17 per hour
Michael Dominguez Rudolph	\$10.81 per hour
Nick Guardo	\$10.81 per hour
Daniel Rossi	\$10.81 per hour
Brian Gomez	\$10.81 per hour
Tsubomi Poley	\$10.50 per hour
Tim Catalano	\$10.50 per hour

Seconded by Mr. Burns.

Mr. Williams stated discussion.

Mr. Burns made a **motion** to amend the recommendation to have the salaries be in accordance with those that were approved in the 2016 budget and with the additional salary of Tsubomi Poley at \$10.46 per hour.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

Mr. Burns made a **motion** to approve the Putnam Lake Advisory Board's request to hire New England Aquatic Services, for diver assisted suction harvesting, at Warren Beach swim areas, for 12 hours at a rate of \$300.00 per hour, for a sum not to exceed \$3,600.00.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

BUDGET TRANSFER(S)

Mr. Burns made a **motion** to approve Budget Transfer No. 18:

From: DA.5110.400	General Repairs Contractual	\$(24,500.00)
Expense Accounts		
To: DA.5130.200	Machinery Equipment & Capital Outlay	\$24,500.00
Expense Accounts		

Seconded by Mr. Cook. All In Favor: Aye. Carried.

OTHER BUSINESS

Mr. Rogan read all the announcements happening in and around Patterson.

Mr. Cook stated we received a letter from Senator Terrance Murphy regarding the "Women of Distinction" Program. We will participate in this program.

Mr. Williams stated we will be putting up purple flags on the lamp posts in Town for Relay for Life.

Mr. Williams made a **motion** to purchase twenty (20) sets of flags at \$53.35 each from the Duffle Bag for an amount not to exceed \$1,067.00.

Seconded by Mr. Rogan. All In Favor: Aye. Carried.

PUBLIC RECOGNITION

Mr. Martin Miller stated there are so many rumors regarding Acme, does the Town Board have any more concrete information.

Mr. Williams stated their tentative date to open is still the middle of June. I'm concerned, because I don't see a lot of activity there.

Mr. Burns stated the name went up today.

ADJOURNMENT

There being no further business, Mr. Rogan made a **motion** to adjourn the Town Board meeting at 7:40 p.m.

Seconded by Mr. Burns. All in favor: Aye. Carried.

Respectfully Submitted,

ANTOINETTE KOPECK, Town Clerk