

PATTERSON TOWN BOARD MEETING  
PATTERSON TOWN HALL  
1142 ROUTE 311  
PATTERSON, NEW YORK 12563  
DECEMBER 4, 2013

MINUTES

PRESENT: MICHAEL GRIFFIN, SUPERVISOR  
KEVIN BURNS, COUNCILMAN  
CHARLES W. COOK, DEPUTY SUPERVISOR  
ROBERT MCCARTHY, COUNCILMAN  
ANTOINETTE KOPECK, TOWN CLERK  
MICHAEL LIGUORI, TOWN COUNSEL

Salute to the Flag and Roll Call.

Supervisor Griffin called the Patterson Town Board meeting to order at 7:00 p.m. with 8 in attendance.

EMERGENCY MANAGEMENT TRAINING – PRESENTATION

Adam Stiebeling, Director of Putnam County Emergency Services and Dr. Matt Miraglia of Mercy College under the direction of County Executive, MaryEllen Odell, this past summer we formed an allegiance with Mercy College to bring in to the County an institute of higher education and also to assist my office the Bureau of Emergency Services in developing on our Hazardous Mitigation Plan. Dr. Miraglia will be presenting.

Dr. Miraglia stated thank you and welcome tonight. As Adam has said I am Dr. Matthew Miraglia. I am an Assistant Professor with Mercy College and I'm the Director of the Corporate Homeland Management Program. The reason I am here tonight is to speak to you about a proposition that we developed. It started out with the Putnam County Executive where Mercy College and Putnam County formed what we call a Leadership Alliance. We decided that after last year's Super Storm Sandy and the devastation that it caused in the region, we thought it would be in the best interest of the communities of Putnam County as a whole to develop a FEMA Emergency Management Hazard Mitigation Plan which will involve every municipality in Putnam County.

Often times these projects are taken on by different entities and often times they are not completed for an array of reasons. We came up with a strategy to do a partnership with the County and Mercy College offered to assist in writing the plan and guiding the plan and helping research parts of the plan and partnership with each municipality by using a group of graduate candidates who were seeking a masters degree in leadership and an undergraduate certificate of individuals who would be pursuing a certificate in Corporate and Homeland Security. By design this is going to be team project. We feel by having a partnership with an academic institution we could assist the municipalities and the County in gathering data and processing that data and analyzing the data and coming up with the information that is necessary and needed to actually successfully deliver a plan and publish it.

What I am here to specifically talk about tonight is we would like to ask the Town of Patterson to approve two of your individuals to possibility attend the certificate cohort that will start in January. The reason we are asking each municipal Town and Village for participating is we would like, if at all possible, we believe the value added right away by the municipality supporting the college and the County by sending a representative or two to this course is twofold. One, it shows support for the overall effort and these individuals return back to their Towns or Villages with advance knowledge in training and be able to further safety emergency management within the Town of Patterson etc. We understand that participation in an emergency hazard mitigation plan is voluntary and we know that it is not even necessary for individuals that want to participate in the plan to attend either the masters or the undergraduate certificate program; however, we believe through the networking

process that we have created, we believe this will be successful and we encourage Towns to consider participating.

Dr. Miraglia read the pamphlet that he provided.

Dr. Miraglia stated I really thank you for having me here tonight and I will have Adam explain the Hazard Mitigation Plan.

Mr. Adam Stiebeling stated we have programs you can pick-up after the presentations. It speaks to Mercy College programs that Putnam County has undertaken with Mercy. I wanted to highlight and ensure that Rich Williams, Town Planner has provided you information on the process that was already done. We began back in September with the Countywide Development of the Multi-Jurisdiction Mitigation Plan. Multi-Jurisdiction Mitigation Plan is a Federal requirement as part of the Countywide Comprehensive Emergency Management Plan. It's one component of that plan. This evening I just wanted to highlight a few of the steps that we will be undertaking as a County and the Town of Patterson has committed to in providing information.

Mr. Stiebeling continued to review the pamphlet provided.

Mr. Stiebeling stated does anyone one have any questions.

Mr. Griffin stated what do you consider a small amount of money.

Mr. Stiebeling stated toward Certificate Program.

Mr. Griffin stated yes.

Mr. Stiebeling stated Matt can answer that.

Dr. Miraglia stated what Mercy College has done with this partnership is they are giving a special 20% discount off the regular tuition. The Undergraduate and Graduate level for credit hour, this program is 15 credit hours and it's the undergraduate rate of \$7.17 per credit times 15 and that is roughly \$10,755.00 minus the 20% which is \$2,151.00 and it brings the cost down to \$8,600.00 per person in the Certificate Program. The program will run from January through August. It will start in January to join with the masters program and we have 9 masters' candidates working on their thesis where they will be conducting research. Some of the data that will be collected in writing this plan is going to go into the dissertations and the thesis of the masters' candidates.

Mr. Griffin stated how many classes and when are they.

Dr. Miraglia stated we are looking to do classes on Mondays and Wednesday evenings at the Emergency Services Training Facility in Carmel.

Mr. Griffin stated twice a week for six months.

Dr. Miraglia stated yes, however; I spoke with the school Dean and we do have something called blended learning, which means it would require students to come to class on one day and the other day we have what is called a blackboard education delivery system where they can sign on to the internet and there is a professor who can communicate. It is called blended learning, so we may only do one day a week in person and one day a week virtual.

Mr. Griffin stated Wednesday would take a lot of the Town Board out of the picture.

Dr. Miraglia stated we are probably looking to do Mondays and Wednesdays virtual.

Conversation ensued.

Mr. Stiebeling thanked the Town Board.

REPORTS

Mr. Griffin asked the clerk to file the reports as read.

Code Compliance - November  
Code Enforcement - November  
Dog Control Officer - November  
E.C.I. – None  
Putnam Lake Fire Dept. - None  
Patterson Fire Dept. - None

SUPERVISOR REPORTS

Mr. Burns made a **motion** to approve the following Supervisor's Report for October.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

MINUTES

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Mr. Burns made a **motion** to approve the following minutes:

Town Board Meeting Minutes - October 23, 2013  
Town Board Meeting Minutes - November 6, 2013  
Town Board Meeting Minutes - Page 7 amended October 24, 2012 meeting

Seconded by Mr. Cook. All in Favor: 4 to 1.

AUDIT OF BILLS

Mr. Cook made a **motion** to accept Abstract No. 20 as written:

General Fund \$69,807.81, Highway Fund \$116,466.08, Patterson Fire District \$3,641.41, Waste Water Treatment Plant \$11,400.75, Library \$1,481.69, Putnam Lake Refuse District #1 \$20,454.55, Patterson Refuse District #2 \$30,799.31, Deerwood Drainage District \$18.37, Patterson Park District \$1,675.79, Putnam Lake Park District \$184.46, Alpine Water District \$1,881.13, Dorset Hollow Water District \$874.58, Fox Run Water District \$728.00, Trust & Agency \$300.00, Grand Total Abstract \$259,713.93.

Seconded by Mr. Burns. Roll Call Vote: Mr. Burns, yes; Mr. Cook, yes; Mr. McCarthy, yes; Mr. Griffin, yes.

MICHAEL GRIFFIN

AMENDMENT TO ZONING CODE REQUEST – FOLLOW-UP DISCUSSION

Mr. Griffin stated a couple of weeks ago we spoke about amending the Zoning Code to allow the Fire Department to put up a sign and the general reaction from the Board was no thank you. You all had two weeks to think it over. Has anyone changed their opinion before I pursue discussion with the Fire Department has to.....

Mr. Burns stated other viable options.

Mr. Griffin stated well, some of the things that occurred to me was if the Fire Department is willing to consider that 20 minutes out of every hour or a certain percentage of time is dedicated to a community bulletin board for the Town, the library, the churches and other organizations, I think it would solve part of the problem to say okay, not everyone needs one of these signs because we have this one sign that has a community bulletin board. I think if we look at earth tone colors, I think it might not be as obtrusive and offensive as some might think. Before I spend a lot of time with the Fire Department to discuss this, are we just going to reject this as a Board.

Mr. Cook stated don't you think it would be more appropriate if the Town had this type of bulletin board like in front of Town Hall and the Town control it. Whatever the cost is going to be it will be Town tax money paying for it. If you go with the Fire Department we would have to see some type of memorandum about everything that you are mentioning. I think this type of sign would be more appropriate at Town Hall.

Mr. McCarthy stated and open to the entire public.

Mr. Burns stated yes, the library, Town Hall, Recreation Center etc. I'm not going to say I'm dismissive out of hand, I'm skeptical with what information we have heard so far. The other thing is a practical matter that has occurred to me is looking at the sign when I drive by from the A&P in the dark and there are people walking on the side of the road there and to look at the sign where it is sited right now, you have to take your eyes off the road and look to the right. You can't just look out of the corner of your eye to see the sign. It is significantly far off the road and I think it can present a safety issue but that can be resolved by putting it closer to the sidewalk. I think that would be addressed in Planning and Zoning.

Mr. Griffin stated we already had the Planning Board's recommendation which is basically no thanks.

Mr. Williams stated where the sign is located right now is at the edge of their property. Everything in between is DOT right-of-way.

Mr. Griffin stated what was the issue of the merging the lots. I thought that it was at the edge of their property and the other lot was basically from the sign out to the sidewalk.

Mr. Williams stated no it goes in. Actually, Adam is a past Chief and he might be able to shed some light on this. You had the Fire Department representatives standing here saying we are not interested in merging lots under any conditions.

Mr. Griffin stated I understand that. My whole thought was to revisit this one more time with the Board before I devoted a significant amount of time for something we really weren't going to consider seriously.

Mr. Burns stated I wouldn't put a lot of time into it. If they are still interested in discussing options with you. I wouldn't say it is foreclosed but I'm not optimistic.

Mr. Griffin stated well how do you feel about Charlie's recommendation that the sign be the property of the Town and be sited on our property.

Mr. Burns stated I don't think I would have as much of an issue.

Mr. McCarthy stated I think it would be better at the Town Hall. Many people have asked me what is going on.

Mr. Griffin stated alright we will do our homework and we will see what the Planning Board says about our proposal.

#### FRONT STREET PARKING LOT – UPDATE

Mr. Griffin stated Rich and the Highway Superintendant met with Metro North. They have some things they want from us and we have some things we want from them. Mainly we want the potholes fixed out there. Their argument was, "no, it is your parking lot and our argument was, no absolutely not, it belongs to you and it's your responsibility. After negotiations we agreed we will restripe our part of it in the spring and they will fix the potholes and restripe their part of it.

Mr. Williams stated no, they didn't go that far.

Mr. Griffin stated ok, but they are going to fix the potholes.

Mr. McCarthy stated we are not re-top coating.

Mr. Williams stated yes, we are.

Mr. Cook stated also can we toss in fixing the crossing platform because it is askew.

Mr. Griffin stated that was supposed to take place this past summer but the guy who was responsible for track maintenance had a serious illness and resigned or retired. Now it is scheduled for sometime in the spring.

Mr. Cook stated we should keep on them.

Mr. Griffins stated yes, we will give them a little time but not a lot.

#### SHARED SERVICES CONTRACT – ASSESSOR

Mr. Griffins stated I will table this since I have not heard back from Dave Kelly.

#### EXECUTIVE SESSION – LEGAL

Mr. Griffin stated I will defer the Executive Session – Legal until the end of the meeting.

Mr. Griffin made a **motion** to add Approving Amendment to Employee Handbook regarding Adoption of Workplace Violence.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

Mr. Griffin made a **motion** to add one item to my agenda, “Approving Amendment to Employee Handbook Regarding Adoption of Workplace Violence Prevention Program.”

Seconded by Mr. Cook. All In Favor: Aye. Carried.

Mr. Griffin stated we have a resolution here but the resolution talks about adding this to the handbook. The Personnel Director has recommended that we do not add this to the handbook because it has to be redistributed on an annual basis. So if it is part of the handbook, we are concerned that we would have to redistribute the entire handbook on an annual basis. At this time, I am going to move this resolution as read but we are going to change it from adding it to the handbook to making it a stand alone policy.

Mr. Griffin introduced the following Resolution **Approving Amendment to Employee Handbook Regarding Adoption of Workplace Violence Prevention Program:**

#### **R-1213-01**

WHEREAS, the Town of Patterson has a commitment to promoting a safe and secure work environment that promotes the achievement of its mission of serving the public; and

WHEREAS, in furtherance thereof and in accordance with the provisions of New York State Labor Law 27-b, the Town of Patterson desires to amend the provisions of the Employee Handbook to incorporate the provisions of the Town of Patterson Workplace Violence Program.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Patterson hereby approves the amendment to the Employee Handbook to include the provisions of the Workplace Violence Program.

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized and directed to execute any and all documents to give effect to the resolution.

Seconded by Mr. Burns. All In Favor: Aye. Carried.

KEVIN BURNS

RECREATION REQUEST(S)

Mr. Burns made a **motion** to approve Matt Chibbaro's request to waive the gym rental fee for local Girl Scout Troop 1100 for December 17<sup>th</sup> for two hours to celebrate the holidays.

Seconded by Mr. McCarthy. All In Favor: Aye. Carried.

BUDGET TRANSFER

Mr. Burns made a **motion** to approve Budget Transfer request No. 48:

From:	A.1410.110	Town Clerk Personal Services MIL	(\$1,125.00)
	A.8021.100	Planning Board Personal Services	(\$1,100.00)
	A.9790.700	State Loan Interest	(\$1.00)
To:	A.1410.100	Town Clerk Personal Services	\$2,125.00
	A.8161.100	Recycling Personal Services	\$100.00
	A.9710.700	Serial Bonds Interest	\$1.00
		Expense Accounts	

Seconded by Mr. Cook. All In Favor: Aye. Carried.

PUTNAM COUNTY HIGHWAY COMMISSIONER'S LETTER – CHARLIE WILLIAMS PROPERTY

Mr. Burns stated at the last meeting there was an issue raised regarding a large wood pile that was accumulating on East Branch Road. This is a safety hazard to the motorists using East Branch Road and part of this pile, as well as the fence, appears to be within the County Right of Way. We are in receipt of a letter that has been issued and signed by Fred Pena who is the Commissioner of the County Highway Department to this individual, Charlie Williams. This letter is dated November 15, 2013 and hopefully we will see some resolution of this issue in the next week to 10 days.

Mr. McCarthy stated after 30 days is it a legal matter.

Mr. Burns stated I think I would issue a violation. This is asking nicely and the next thing will be a violation.

LASERFICHE UPGRADE

Mr. Burns stated I have a memo from the Planning and Zoning Department regarding the upgrade of the laserfiche. The Planning and Zoning Department is trying to upgrade the paperless filing data base software they are using. They are requesting that update software Version 9 be installed. I have no price here.

Mr. Williams stated the amount is approximately \$3,200.00.

Mr. Cook stated we have no numbers here.

Mr. Williams stated I'll have to get back to you my staff has the numbers.

Mr. Burns made a **motion** to table this item until we get the final numbers.

Seconded by Mr. McCarthy. All In Favor: Aye. Carried.

CHARLES COOK

BUILDING OPERATIONS MEMO – HVAC CONTRACT

Mr. Cook introduced the following **Resolution HVAC Service Contract with Hudson Mechanical Systems:**

**R-1213-02**

WHEREAS, the Town is in need of adequate service to the heating and air conditioning ("HVAC") systems throughout the Town's facilities; and

WHEREAS, by Memorandum dated November 22, 2013 to the Town Board, a copy of which is annexed hereto and hereby made a part hereof, the Town's Director of Building Operations and Maintenance has recommended that the Town engage the services of Hudson Mechanical Systems based on his experience with its efficient service relating to preventative maintenance and repairs to the Town's HVAC systems in the past; and

WHEREAS, the Town's Director of Building Operations and Maintenance has advised that the rates charged by Hudson Mechanical Systems as set forth in its rate schedule (the "Rate Schedule"), a copy of which is annexed hereto and hereby made a part hereof, are comparable or less than the rates charged by past providers of HVAC services to the Town; and

WHEREAS, the Town Board desires to retain the services of Hudson Mechanical Systems at the rates set forth in the Rate Schedule for a period of three years;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Patterson hereby approves the HVAC service contract with Hudson Mechanical Systems for a period of years at the rates set forth in the Rate Schedule; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Patterson hereby authorizes and directs the Supervisor to execute any and all documents, in forms approved by the Town Attorney, and to take any and all other actions necessary to give effect to this Resolution.

Seconded by Mr. Burns.

Mr. Griffin stated discussion. Have you had the opportunity to review any of this paperwork.

Mr. Liguori stated yes, we did. We took a look at it in connection with the Town's purchasing policy. The question is, you don't know what the total value of the contract is going to be. It is impossible to tell because it is ongoing. There is a provision for what is called a sole source provider, but I think this is about as close as you are going to come. If you can't find someone who is reliable then I don't think you have much of a choice. The only question is do you want to look it up for three years. If the rates are competitive, then yes, you do. If the rates are high, then maybe you want to hold off for a little bit.

All In Favor: Aye. Carried.

TIM CURTISS' MEMO – LAWS CONSTRUCTION

Mr. Cook stated we received a letter from Tim Curtiss regarding Laws Construction. We are in court with these good people and there have been claims and counterclaims and the court is waiting for a brief from Laws Construction. It must be filed by December 12, 2013. Judge Lubell has scheduled a conference for December 9<sup>th</sup>, 2013. Our claim is for \$29,000.00 and with interest it is about \$42,000.00.

PUTNAM LAND TRUST REQUEST – LETTER OF SUPPORT

Mr. Cook stated I have a request from the Putnam Land Trust and the Westchester Land Trust asking us for a letter of support for grant money to purchase for the Bellucci family

property on Abby Field Lane to help protect the wetlands. We have a letter for the Supervisor to sign supporting that.

Mr. Cook made a **motion** for the Town Board to approve the Supervisor to sign the letter in support of these folks getting this grant.

Seconded by Mr. Burns.

ROBERT MCCARTHY

SANITATION DEPARTMENT REQUEST NEW VEHICLE

Mr. McCarthy read a letter from Frank Farrell.

Mr. Cook stated in the 2014 budget the Fund Balance where this money would have to come from, \$104,000.00 we are using 26 of the \$130,000.00 I think we will end up with this year.

Mr. McCarthy stated \$104,000.00 we have left over.....

Mr. Cook stated if we take \$25,000.00.....

Mr. Griffin stated are you talking about the remaining balance for the truck.

Mr. Cook stated right.

Mr. McCarthy stated it is about \$35,000.00.

Mr. Griffin stated the body has to be installed in the chassis and that will have to be done by outside sources.

Mr. McCarthy stated for approximately \$1,200.00.

Mr. Griffin stated ok.

Mr. Cook stated we will be going into 2014. This is just information for us and I hope my numbers are right. We are going to have \$79,000.00 in Fund Balance for Garbage District 2 after purchasing.

Mr. Burns stated so we are not financing it.

Mr. Cook stated the new truck is \$69,000.00 and you are saying there is \$34,000.00 plus left unallocated for the sale of equipment, so you take that out and that leaves \$25,000.00 to go. You take the \$25,000.00 from the \$104,000.00.....

Mr. McCarthy stated \$35,000.00. If we had \$35,000.00 in sales, let's just say, \$35,000.00 and \$35,000.00 is \$70,000.00. We are looking at \$69,000.00.....

Mr. Cook stated then you are going to have \$69,000.00.....

Mr. Williams stated in all your calculations up there, it is very nice that we got this \$35,000.00 but if the District is already operating for this year at a loss, then that \$35,000.00 is just going to go to offset the loss. What you can offset the cost of the truck with is whatever anticipated balance is going to fund all the Fund Balance for this year. You have those numbers.

Mr. Cook stated yes, that is what I've been saying.

Mr. Williams stated no, you are talking about the past Fund Balance that we have for previous years.

Mr. Cook stated no, I'm talking about from the Comptroller.....I mean look, if we need a truck, we need a truck. I'm just trying to get to the point that we are going to deplete the

Fund Balance one more time. We are going to have somewhere around \$70,000.00 left in the Fund Balance.

Mr. Williams stated ok, what I am trying to convey is that you have your Fund Balance then you have how much you are going to be over this year or under for the operating budget for this year. That money if over is going to fall to Fund Balance. You have that, which you can offset the cost of the truck with. Then you go to Fund Balance.

Mr. Cook stated ok. What you are saying is we may have some money left over that will get added to Fund Balance.

Mr. Williams stated exactly.

Mr. Griffin stated so citizen are you supporting the purchase of this truck.

Mr. Williams stated if we need the truck, we need the truck. The only question is how are we going to finance it. Whether you are going to take it out of Fund Balance or are you going to bond it.

Mr. Griffin stated it is fully anticipated that we will use the assets from the sale and Fund Balance for the remainder.

Mr. McCarthy stated approximate Fund Balance of \$79,000.00.

Mr. Griffin stated give or take. I went over the Fund Balance projections with Trish on Tuesday. That was one we didn't discuss in great detail. There may be some small amount of money fall to Fund Balance, but it won't be significant. We will have significant amount of money fall to Fund Balance from General Fund and some from Highway.

Mr. Cook stated also in Franks letter he talks about operating with one less employee and several less vehicles. Didn't we sell the vehicles at his recommendation.

Mr. Griffin stated one of the recycling trucks was unroadworthy and was not worth repairing. If we are going to continue to operate the District and continue to do recycle pick-up as we are doing it now, the vehicle is really a necessity.

Mr. McCarthy stated and something that can be sold.

Mr. Griffin stated yes, it is an asset. If we are going to continue the District, we have to give these guys the tools to do the work. I would support that. Do you want to prepare a resolution.

Mr. Burns stated yes, lets prepare a resolution.

Mr. Griffin stated Mike do you want to prepare a resolution for the next meeting.

Mr. Liguori stated yes.

#### VFW REQUEST – WAIVER OF FEES

Mr. McCarthy made a **motion** to approve the waiver of permit fees associated with the construct of a canopy at the VFW Post for the Veterans of Foreign Wars in the amount of \$225.00.00.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

#### PUTNAM LAKE SENIORS REQUEST(S)

Mr. McCarthy made a **motion** to approve a Christmas Party at the Southeast Grille on December 4, 2013 in an amount not to exceed \$2,445.00 for 62 participants.

Seconded by Mr. Cook. All In Favor: Aye. Carried.

Mr. McCarthy made a **motion** to add one more item to his agenda.

Mr. McCarthy stated Frank Farrell requested that his employees attend an OSHA sponsored safety meeting geared toward sanitation tonight, December 4, 2013 from 5:00 p.m. to 8:00 p.m. They all chose to attend. They are doing this on their own time and this is not mandatory.

Mr. Griffin stated they did it voluntarily. They are to be lauded for their interest in making their job better and safer.

Mr. Cook stated if they did it on their own time, kudos to them.

Mr. McCarthy stated the other item is part-time temporary employment for Garbage District No. 2. They have five employees and one was on vacation today so they were very short staffed today. Frank mentioned he will be short staffed around this time because the garbage load is bigger. There is \$10,000.00 in the budget for a part-time employee.

Mr. Cook stated how long does he want this person.

Mr. McCarthy stated it is just temporary.

Mr. Griffin stated those guys are entitled to about 4 weeks' vacation so it would be a lot of time off you would have to fill in. It has been budgeted for so I don't have a problem with it. Does he have anyone in mind at this point.

Mr. McCarthy stated he didn't say he has anyone in particular.

Mr. Griffin stated it would be \$18.00 per hour.

Mr. McCarthy made a **motion** to approve the part-time temporary employment for Garbage District No. 2 at \$18.00 per hour.

Seconded by Mr. Burns. All In Favor: Aye. Carried.

Mr. McCarthy stated I have another letter from Frank Farrell. He says we have a problem with e-waste. Companies are not taking it back and neither is the County. We will be receiving a 40 foot trailer at the Recycling Center and we will fill it with e-waste and they will replace the trailer as needed. There is no cost to the taxpayer.

Mr. Griffin stated we should see if we can get a contract out of them.

Mr. McCarthy made a **motion** to add a few more items to his agenda.

Seconded by Mr. Burns. All In Favor: Aye. Carried.

Mr. McCarthy stated the Putnam County Department of Health, The Public Seasonal Flu Clinic is being held on December 11, 2013. They are offering free flu vaccine to anyone 3 years of age or older. The cost is \$25.00. Individuals with medicare cards are free.

Mr. McCarthy stated the 6<sup>th</sup> Annual Town of Patterson Tree Lighting Ceremony and Christmas Caroling being held on Friday, December 6<sup>th</sup>, 2013 at the Patterson Town Hall.

Mr. McCarthy stated Breakfast with Santa, Saturday, December 14<sup>th</sup> 2013 from 9:00 a.m. to 11:00 a.m. at the Patterson Recreation Department. \$3.00 for children and \$5.00 for Adults, reservations are required.

McCarthy stated Saturday is the Festival of Lights.

#### OTHER BUSINESS

Mr. Cook stated if anyone is interested in serving on the Board of Assessment Review, Zoning Board, Planning Board or Park Boards contact the Supervisors office.

Mr. Burns stated on Wednesday my daughter got off the school bus in our development and was walking home in the rain. About halfway home she was approached by a woman in a black town car who told her to get in the back of the car. She looked at the woman and didn't know her or the car and she ran home. We notified the Putnam County Sheriff who took a report. It doesn't match anyone in our development nor her description. I'm hoping it was a good natured person who meant well seeing a 15 year old walking home in the rain, but I just figured given the circumstances it would be good to put it out there. If anyone else has experienced that you should call the Putnam County Sheriff's office right away.

PUBLIC RECOGNITION

None

EXECUTIVE SESSION

There being no further business, Mr. Cook made a **motion** to go into Executive Session at 8:15 p.m.

Seconded by Mr. Burns. All In Favor: Aye. Carried.

Mr. Burns made a **motion** to close Executive Session at 8:30 p.m.

Seconded by Mr. McCarthy. All In Favor: Aye. Carried.

Mr. Griffin called the meeting back to order at 8:30 p.m.

Seconded by Mr. McCarthy. All In Favor: Aye. Carried.

ADJOURNMENT

There being no further business, Mr. Burns made a **motion** to adjourn the Town Board meeting at 8:30 p.m.

Seconded by Mr. McCarthy. All in favor: Aye. Carried.

Respectfully Submitted

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Antoinette Kopeck, Town Clerk