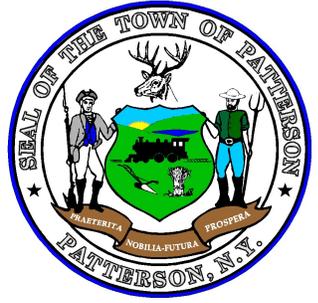


**Code Enforcement Office
Town of Patterson**

1142 Route 311 | P.O. Box 470 | Patterson, NY 12563
845.878.6319 | buildingdepartment@pattersonny.org



Office Use Only

Permit #: _____

Date Received: _____

Fee Due: _____

Receipt #: _____

Operating Permit Application

Instructions: The fee for an operating permit is \$50.00; checks must be made payable to “Town of Patterson”. Additional fees may apply and additional information may be requested by the Code Enforcement Office pursuant to New York State Building Code. Allow ample time for application review (up to 6 weeks); our office will reach out to the email address provided by the applicant in order to arrange the required fire inspection. Operating permits cannot be issued until a passing fire inspection has been conducted. Inspections must be scheduled no less than 48 hours in advance and are subject to change based on the availability of the fire inspector. Permit expiration dates shall be determined by this office based on the nature of the operation.

Property Information

Residential Commercial Industrial Other: _____

Property Tax Map #: _____ Zoning District: _____ Lot Area: _____

Property Address: _____ City: _____ State: _____ Zip: _____

Fire Department District: Patterson Putnam Lake Occupancy Class: _____

Applicant Information

Last Name: _____ First Name: _____

Corporation/Partnership/Other: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

Property Owner Information

Last Name: _____ First Name: _____

Corporation/Partnership/Other: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

Property Lessee Information

Last Name: _____ First Name: _____

Corporation/Partnership/Other: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

24/7 Emergency Information

Last Name: _____ First Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____

Home #: _____ Cell #: _____

Contractor/ Vendor Information

Business Name: _____

Mailing Street Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

PC Contractor's License Number: _____ *(copy must be attached)*

Applicant Certification*

I, _____, do hereby certify that I am the property owner or am authorized to
Applicant Name
represent this application on behalf of the owner, that the statements contained herein are true to my knowledge
and belief, and that the proposed operation does not violate any Federal, State, or local law or regulations.

Applicant Signature: _____ **Date:** ____/____/____

*** If anyone other than the property owner is signing as the applicant, we require a letter signed by the property owner granting that party permission to act on the owner's behalf be attached to the application.**

Approved _____

Fire Inspector

Denied _____

Fire Inspector

Permit Expiration Date: ____/____/____

Reason for Denial: _____

Operating Permit Type

Please indicate the type of Operating Permit requested by checking the appropriate box. Please review the respective chapter of the Fire Code of New York State and provide required supporting documentation, insurance and/or bond as required by this office. See additional attachments where applicable. Any questions specific to the Fire Code of New York State can be addressed to fireinspector@pattersonny.org or 845.878.6500 x 42. Messages will typically receive a response within 2-5 business days and will be returned in the order in which they were received.

HAZARDOUS MATERIALS

- Manufacturing, storing or handling hazardous materials in quantities exceeding those listed in Tables 2703.1.1(1), 2703.1.1(2), 2703.1.1(3) or 2703.1.1(4), of the Fire Code of New York State (see 19 NYCRR Part 1225). Identify the materials and quantities and describe the manner in which the materials will be manufactured, stored or handled (attach additional sheets if necessary).

- Conducting a hazardous process or activity (including but not limited to, any commercial or industrial operation which produces combustible dust as a byproduct, fruit and crop ripening, waste handling and extraction. Describe the processes or activities to be conducted (attach additional sheets if necessary).

OCCUPANCY USE/ CHANGE

- Use of a building or structure containing one or more areas of public assembly with an occupant load of greater than 100 persons. Describe the proposed use (attach additional sheets if necessary).

- Use of a building, structure or property whose use or occupancy classification has been determined as posing a substantial potential hazard to public safety. Describe the proposed use (attach additional sheets if necessary).

SPECIAL OCCUPANCIES AND USES

- Tents, temporary event and membrane structures greater than 400 sq. ft. Describe the proposed use (attach additional sheets if necessary).

- Use of, handling and storage of Explosives Materials and Pyrotechnic devices indoors at assembly occupancies and outdoors. Describe the proposed use (attach additional sheets if necessary). **

***** It may be required before a permit is issued, the applicant shall file with the town a corporate surety bond in the principal sum of \$100,000 or a public liability insurance policy for the same amount, for the purpose of the payment of all damages to persons or property that arise from, or are caused by, the conduct of any act authorized by the permit upon which any judicial judgment results.***

- Mobile Food Preparation Vehicles that are equipped with appliances that produce smoke or grease-laden vapors. Describe the vehicle’s intended use.

- Other Special Occupancy and Uses as required by the Fire Code of New York State Chapters 20 – 67. Describe the proposed use (attach additional sheets if necessary).

BE AWARE: OPERATING PERMITS CANNOT BE ISSUED FOR PARCELS ON WHICH THERE EXIST VIOLATIONS OF THE BUILDING AND/OR ZONING CODES. A GENERAL REVIEW OF THE PROPERTY FILE WILL BE CONDUCTED UPON RECEIPT OF EACH NEW OPERATING PERMIT APPLICATION TO CONFIRM THAT THE PARCEL IS IN COMPLIANCE WITH ALL APPLICABLE CODES BEFORE THE APPLICATION CAN BE PROCESSED.